

July 23, 2012

President Tim Hagen called the regular meeting to order and noted that board members Tammy Backhaus, Staci Landsberger, Erich Kroh, and Tim Hagen were present. Also attending the meeting was Charlotte Knittel and Juanita Braun along with her boss Mike of BEK Communications.

Tammy Backhaus made a motion to approve the amended agenda. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the June 11, 2012, minutes. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the June financial report. Erich Kroh seconded, and the motion carried with all board members voting yes.

At this point Juanita Braun gave a presentation to the board regarding a new phone system for the school. A decision was not made at this time.

Tammy Backhaus made a motion to pay bills. Erich Kroh seconded, and the motion carried with all board members voting yes. Bills are as follows: 13223 Leaha Sprenger \$165.11; 13224 Deferred Comp \$50; 13225 AFLAC \$111.04; 13226 Burleigh/Morton SBA \$64.29; 13227 Waste Mgmt \$132.49; 13228 Sanferd Mees \$525; 13229 void; 13230 Capital Electric \$118; 13231 \$45; 13232 BEK \$111.60; 13233 State Fire & Tornado \$198.17; 13234 Ashley Garaas \$868.25; 13235 Charlotte Knittel \$1065.74; 13236 Diann Kraft \$1065.74; 13237 Dorothy Longmuir \$453.50; 13238 Corrine Mees \$471.75; 13239 Jeri Nehring \$416.75; 13240 Madonna Schmidt \$838.81; 13241 Jodi Schwab \$819.37; 13242 Sheri Vandal \$904.92; 13243 Carpet World \$272.64; 13244 Healthy Floors \$4552.36; 13245 Software Unlimited \$1950; 13246 Teacher Center \$150; 13247 Burleigh/Morton SBA \$35; 13248 ND SBA \$705.79; 13249 Prairie Public Broadcasting \$150; 13250 NDESC \$96; 13251 Workforce Safety \$963.79; 13252 South Central Water \$34.70; 13253 Office Depot \$52.15; 13254 Connecting Point \$568; 13255 Erich Kroh \$16.75; 13256 Menards \$22.52; 13257 void; 13258 Leaha Sprenger \$219.36; 13259 Aflac \$111.04; 13260 Deferred Comp \$75; 13261 PERS \$241.24.

Building maintenance was discussed and updated. The floors are completed. Shingling of the south portable is complete. We will still need to get items moved back into place in the various classrooms. Siding whether to replace or paint is on hold. The heaters in the big portable were fixed. Mrs. Kraft has asked that padding of some sort be put on her air conditioners.

There was no report on the Township.

Tim Hagen stated that he attended the last MREC meeting.

There was no report on Insurance.

Tammy stated that the personnel committee interviewed four teacher candidates, and we have two good choices. Tammy Backhaus made a motion to offer the contract to Amber at a salary of \$25,500, not to exceed \$26,000. Erich Kroh seconded, and the motion carried with all board members voting yes.

There was no report on accreditation.

Tammy Backhaus gave a synopsis of the policy ponderings for the month.

Erich Kroh made a motion to approve the second reading of policy BCBA. Tammy Backhaus seconded, and the motion carried with all board members voting yes.

Tim Hagen stated that the new promethean board has been installed in the basement.

Erich Kroh gave a brief report on extra-curricular/PTO. The board commended Erich on the good job he is doing on this portfolio.

There was no report on Legislation, or on Nibbles and Brunch. Staci will help with the Nibbles and Brunch issue.

There was no report on the web site, or on the Burleigh County Commission.

There was no teacher communication for the month.

Tim did state that Ashley Garaas did sign her contract.

Mrs. Knittel reported on the upcoming classes that the teachers will be attending. She also told the board that we are getting a new student from Ethiopia. Mrs. Knittel has delivered supply lists to all of the stores.

The board discussed and updated the student school handbook for 2012-2013.

The board discussed salary increases for school staff for the upcoming year. This item was tabled until the budget discussion.

Following an explanation by Tim Hagen, Tammy Backhaus made a motion to approve the annual report for 2011-2012. Erich Kroh seconded, and the motion carried with all board members voting yes. Bonuses for the teachers and staff were discussed. Tammy Backhaus made a motion to pay bonuses of \$1000 to the teachers, \$500 to full time staff and Jeri Nehring, and \$500 as a sign on bonus to the new teacher, or \$250 to Principal and Librarian. Erich Kroh

seconded, after a lengthy discussion it was determined that since the new teacher would not have been on the previous school year payroll, a sign-on bonus may not be viable. The motion was amended to split the \$500 evenly between the principal and librarian. Erich agreed and seconded the amendment, the motion carried with all board members voting yes. Erich Kroh made a motion to pay \$5350 to Healthy Floors with 2011-12 monies. Tammy Backhaus seconded, and the motion carried with all board members voting yes.

Following a brief discussion, Tammy Backhaus made a motion to designate Charlotte Knittel as the Affirmation Action Compliance Administrator and as the Federal Title Grant Application Administrator. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Portfolio assignments for the upcoming year were discussed and updated.

Meeting schedules were discussed. The meeting time for next year will change to 4 pm.

Tammy Backhaus made a motion to give Corrine Mees and Dottie Longmuir \$0.50 per hour raises for 2012-2013. Erich Kroh seconded, and the motion carried with all board members voting yes.

Following a lengthy discussion, Tammy Backhaus made a motion to approve the 2012-2013 budget. Erich Kroh seconded, and the motion carried with all board members voting yes.

Future meeting dates were discussed. The next regular school board meeting will be August 6, 2012, at 4 pm.

There being no further business to come before the board, Tammy Backhaus made a motion to adjourn at 9:30 pm. Erich Kroh seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Transcribed by,

Tim Hagen
President

Dottie Longmuir,
Business Manager