

August 7, 2012

President Tim Hagen opened the meeting at 4:30 pm and noted that board members Tammy Backhaus, Erich Kroh, Staci Landsberger, Shawn Whitney, and Tim Hagen were present. Also attending the meeting was LaVonne Jangula, David, Amanda & Robert Michael, Principal Charlotte Knittel, and Dottie Longmuir.

Tammy Backhaus made a motion to approve the amended agenda. Erich Kroh seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the July 23, 2012, short meeting minutes. Tammy Backhaus seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the July 23, 2012, long meeting minutes. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the July financial reports. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Following a request from David & Amanda Michael, Tammy Backhaus made a motion to approve the tuition waiver request for their son David. Shawn Whitney seconded, and the motion carried with all board members voting yes.

LaVonne Jangula of Nibbles and Brunch told the board that she is about 90% sure she will be able to start the year by providing meals to our school. This service will not begin until September, and her price of \$3.50 per meal will stay the same. She also advised the board that she is continuing to try to sell her restaurant and cannot predict what a new owner will decide to do. Following a board discussion, Shawn Whitney made a motion that the board subsidize \$0.65 instead of \$0.75 for each meal. Tammy Backhaus seconded, and the motion carried with all board members voting yes. At this point, Mrs. Knittel requested a lunch aid. Following a lengthy discussion, Tammy Backhaus made a motion that Mrs. Knittel would create a lunch schedule and present it to the human resource portfolio holders, who if agreed, could then hire a lunch aid for two hours per day, at \$10 per hour. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to pay all bills. Staci Landsberger seconded, and the motion carried with all board members voting yes. Bills are as follows: 13262 Larry Brendel \$145; 13263 Waste Mgmt \$135.01; 13264 C-Ram \$90; 13265 BEK \$95.36; 13266 Farmers Union Oil \$109; 13267 Deferred Comp \$75; 13268 Tammy Backhaus \$1515.25; 13269 Timothy Hagen \$1515.25; 13270 Erich Kroh \$1515.25; 13271 \$1515.25; 13272 CardMember Service \$154; 13273 Pearson Education \$143.28; 13274 Capital Electric \$135; 13275 JW Pepper \$49; 13276 Jodi Schwab \$100; 13277 Jeri Nehring \$65; 13278 Tiffany Silbernagel \$15; 13279 Criminal

Records \$44.50; 13280 South Central Water \$34; 13281 T & M Electric \$146.64; 13282 Office Depot \$499.96; 13283 void; 13284 Aire Master \$56; 13285 MaDonna Schmidt \$82.99; 13286 Badlands Environmental \$150; 13287 The Mailbox \$59.90; 13288 Waste Mgmt \$136.73; 13289 School Specialty \$645.05; 13290 Dans \$135; 13291 ND CEL \$50; 13292 Cooling & Heating \$104.09; 13293 Aflac \$111.04; 13294 BCBS \$3128.30; 13295 void; 13296 ND PERS \$450.66; 13297 TFFR \$632.82; 13298 void; 13299 TFFR \$2130.66; 13300 Deferred Comp \$75; 13301 Dorothy Longmuir \$25; 13302 Menards \$505.54; 13303 void; 13304 State Fire & Tornado \$48.23; August Direct Deposit payrolls \$16,374.44.

Erich stated that the floors have been re-finished. Shawn is still waiting for bids on painting. Heaters are working in the portables. Dottie stated that she thinks we need more gravel in the swing set area. Board members will take care of this.

There were no reports on Township, MREC, or Insurance at this time.

Mrs. Knittel reported that the Tiffany Silbernagel accepted the 4th grade teaching position.

Dottie stated that she will contact Tim Hathaway and get the completed 3-5 year plan.

We have not received the policy ponderings for the month.

Tim and Shawn will take care of some technology issues at the school. They will also look at the proposed phone system. In addition, a MAPS program will be starting this year.

There was no report on Budget, Extra-Curricular, Legislation, or Web Site.

Tim stated that he has not heard anything new from the Burleigh County Commission regarding the Superintendent position.

Dottie stated that she has talked to the summer cleaning person about cleaning over the winter months and that she countered the boards offer. Tim stated that he feels that it would take one person 4-4 ½ hours per day to clean. Tammy would like to see the board offer her the lunch aid position also at the increased price she offered. Following a very lengthy discussion, Shawn Whitney made a motion that the personnel committee be authorized to make the decision on hiring a cleaning person at a salary range of \$1200-\$1500. Tammy Backhaus seconded, and the motion carried with all board members voting yes.

The board discussed the future of Apple Creek School in relation to Bismarck Public Schools proposed school in Lincoln. The board feels that public meetings need to be held. Dottie will get a school district mailing list. Board members need to come up with questions and answers to those questions to present to the public.

Charlotte said that the teachers have put little sticky notes as to where their desks go. Ashley would also like to be able to coach volleyball in Bismarck. The board agreed to the National and local fees for the Spelling Bee. She also presented the board with the Annual Compliance Report. Tammy Backhaus made a motion to approve the Annual Compliance Report. Staci Landsberger seconded, and the motion carried with all board members voting yes.

The board then discussed the need to have a teacher with an ELL certificate at the school this year for our non-English speaking child. Tammy Backhaus made a motion that the board empowers the human resource portfolio holders with the authority to offer up to \$30,000 to hire a qualified teacher. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Dottie reminded the board to get her the changes to the student handbook.

Following some discussion, Erich Kroh made a motion to increase staff salaries by \$1 over their last year salary. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Future meeting dates were discussed. The next regular school board meeting will be September 10, 2012, at 4 pm.

There being no further business to come before the board, Tammy Backhaus made a motion to adjourn at 6:10 pm. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir
Business Manager

Tim Hagen
President