

December 10, 2012

President Tim Hagen opened the meeting at 3:55 pm and noted that board members Tammy Backhaus, Staci Landsberger, Erich Kroh, Shawn Whitney, and Tim Hagen were present. Also attending the meeting was Tanya Kraft, Charlotte Knittel, and Dottie Longmuir.

Tammy Backhaus made a motion to approve the amended agenda. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the November 19, 2012, minutes. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the November financial report. Staci Landsberger seconded, and the motion carried with all board members voting yes.

At this point in the meeting, Tanya Kraft, of Krafty Web Works gave the board her presentation for starting a web site for the school. Following a discussion, Tim Hagen made a motion to go with \$300 for hosting, and that we use the applecreekschool.org as the domain name, and to use Krafty Web Works to help us build and design the new web site not to exceed \$1,500. Tammy Backhaus seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to pay bills. Shawn Whitney seconded, and the motion carried with all board members voting yes. Bills are as follows: 13445 Aire Master \$28; 13446 Nibbles & Brunch \$45.50; 13447 BEK \$67.11; 13448 AmeriPride \$520.62; 13449 Mackin Library \$53.95; 13450 MREC \$827.50; 13451 Knowbuddy \$335.47; 13452 Dean Foods \$98.29; 13453 Plunketts \$67.60; 13454 Bismarck Public Schools \$200,010.18; 13455 AFLAC \$111.04; 13456 Rose Gitter \$283.05; 13457 Joan Kovash \$94.35; 13458 Alexandra Kroh \$91.90; 13459 Larry Rohde \$328.97; 13460 Deloris Roth \$94.35; 13461 Deferred Comp \$100; payroll \$13,611.75; 13462 Bismarck Public Facility Use \$140; 13463 Capital Electric \$405; 13464 Knowbuddy \$18.81; 13465 Card member Service \$5.99; 13466 Aire Master \$28; 13467 Target \$300; 13468 Criminal Records Section \$44.50; 13469 Emily Carson \$15; 13470 Nibbles & Brunch \$3,160.50; 13471 Dean Foods \$125.86; 13472 Bradley Block \$90; 13473 Rose Gitter \$94.35; 13474 Larry Rohde \$70.76; 13475 Blue Cross/Blue Shield \$3257.10; 13476 Deferred Comp \$100; 13477 ND PERS \$467.52; 13478 ND TFFR \$3,681.83; 13479 State Tax Commissioner \$864; 13480 ND TFFR \$2,181.20; payroll \$11,624.12.

The building maintenance list was discussed and updated. Electric to the shed cannot be completed until spring. Shawn is still trying to get a 3<sup>rd</sup> bid on the siding project.

Shawn stated that there was really nothing to report on township.

Tim stated that the December meeting for MREC has been cancelled. Tim stated he is not impressed with MREC.

Tammy stated that there was no report on insurance.

Tammy told the board that she ran another ad with Job Service and placed a flyer in the communicator for the lunch aide position and there were no applications. Staci Landsberger has filled the position.

The 3-5 Year Plan was discussed as was the growth of our school. The board discussed the daily starting and end times of our school. At this point the board discussed the staff input evaluations. The board also discussed a new phone system that would tie in all portables and teachers and students to a main line. Tim will get more information and get back to the board with the particulars at the next meeting. Tim also mentioned that busing was an issue on the staff input forms, as well as before and after school programs. A survey/census was also discussed.

Tammy Backhaus made a motion to approve the 2<sup>nd</sup> reading of policy ABCC, Wellness Policy. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to remove policy ACSB-6, Old Wellness Policy. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tammy Backhaus made a motion to approve the 1<sup>st</sup> reading of policy ACBS-12, Teacher Handbook with the addition of an annual review incorporated into the policy. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tammy presented the latest Policy Ponderings and stated that at this time it does not pertain to our school.

Dottie stated that the teachers are working on a listing of all of the computers in the school. The board also discussed the old computers.

There were no reports on Budget, Nibbles & Brunch, or Burleigh County Commission.

In a discussion for Extra-curricular Mrs. Knittel stated that Mrs. Garaas, the basketball coach has also requested mileage to McClusky for games. Tammy Backhaus made a motion to approve 50 cents per mile for the basketball and cheerleading coach to any location that exceeds 5 miles out of Bismarck, with approval of the Extra Curricular/PTO liaison. Erich Kroh seconded, and the motion carried with all board members voting yes.

Tim reminded board members to watch legislative happenings this year.

The upcoming Christmas party at the school was discussed.

The board discussed sending 6 grade to Bismarck Public Schools. We will continue to look into this.

Charlotte presented teacher communication and the principal report. She presented her suggestions for teacher representatives on the portfolio listing to which the board agreed. She also stated that the teacher evaluations are done with the exception of Mrs. Myhre.

The principal evaluations were discussed with Mrs. Knittel and approved. The school board self evaluation was also discussed and approved.

Future meeting dates were discussed. The next regular meeting will be January 14, 2013.

There being no further business to come before the board, Erich Kroh made a motion to adjourn at 6:30 pm. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Tim Hagen  
President