

January 14, 2013

President Tim Hagen opened the meeting at 4 pm and noted that Shawn Whitney, Erich Kroh, Staci Landsberger, and Tim Hagen were present. Also attending the meeting was Jon Haugen, Juanita Brown, Melanie Wentz, Corrine Mees, Diann Kraft, Charlotte Knittel, and Dottie Longmuir.

Shawn Whitney made a motion to approve the amended agenda. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the December 10, 2012, minutes. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Shawn Whitney made a motion to approve the December financial report. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Juanita Braun met with the board and presented a different phone system for the school from BEK that includes an intercom. The board discussed at length and will get back to BEK with an answer.

The board then held a lengthy discussion regarding sending 6<sup>th</sup> grade to Bismarck next school year. Mr. Haugen, Mrs. Wentz, and Mrs. Kraft provided their input as well. The board would like to address the issue again with all board members in attendance due to many facts surrounding this issue, i.e. budget, teacher RIF, sports, etc. . Following the discussion, Staci Landsberger made a motion to keep 6<sup>th</sup> grade at Apple Creek School for one year. Shawn Whitney seconded. The motion failed as the vote was Landsberger and Whitney voted for, and Hagen and Kroh against. At this time Mr. Haugen and Mrs. Wentz left the meeting.

Shawn Whitney made a motion to pay bills. Erich Kroh seconded, and the motion carried with all board members voting yes. Bills are as follows: 13481 Office Depot \$584.44; 14382 Wal Mart \$22.44; 13483 Dean Foods \$34.97; 13484 Mackin \$339.25; 13485 Waste Mgmt \$142.28; 13486 Connecting Point \$293; 13487 BEK \$70.61; 13488 Aire Master \$28; 13489 void; 13490 Software Unlimited \$60; 13491 AmeriPride \$260.31; 13492 S Central Water \$67.80; 13493 Dacotah Paper \$74.82; 13494 CardMember Service \$20.95; 13495 NDCEL \$370; 13496 Bismarck Tribune \$167; 13497 Capital Electric \$533; 13498 Jeri Nehring \$32; 13499 Jaymar Business \$16; 13500 Rose Gitter \$92.35; 13501 Blue Cross \$3257.10; 13502 Deferred Comp \$100; payroll \$13717.93; 13503 USPS \$360; 13504 ND SBA \$315; 13505 AFLAC \$111.04; 13506 Nibbles & Brunch \$2,888; 13507 Aire-Master \$28; 13508 Connecting Point \$790; 13509 Wal-Mart \$89.69; 13510 Office Depot \$50.05; 13511 S Central Water \$56.90; 13512 void; 13513 McGraw Hill \$93.98; 13514 Waste Mgmt \$141.86; 13515 T & M Elect \$179.14; 13516 School Products \$224; 13517 Dean Foods \$162.22; 13518 EduTech \$225; 13519 Mackin \$37.69; JP Morgan \$720.45; 13520 Rose Gitter \$277.05; 13521 LaVonne Graf \$92.35; 13522

Kristin Kitko \$92.35; 13523 Gayle Moyle \$87.35; 13524 Duane Myhre \$92.35; 13525 Deloris Roth \$92.35; 13526 Deferred Comp \$100; 13527 PERS \$752.16; 13528 TFFR \$6179.21; payroll \$13,229.81.

Building maintenance was discussed and updated. Shawn presented another painting bid. Erich talked about the septic system. Charlotte will see that new seats for the swings are ordered.

Shawn did not have a report on Township but will be presenting the paint bid to them.

Tim stated that there was not a MREC meeting in December but that he had one coming up.

There were no reports on Insurance or Personnel.

Staci Landsberger stated that she would have a report on the 3-5 Year Strategic Plan at the February meeting. Dottie presented the board with a survey to send to Apple Creek School District residents. The board approved the survey and instructed Dottie to do the mailing. The board discussed the start time for school for next year.

Shawn Whitney made a motion to approve the 2<sup>nd</sup> reading of policy ACSB-12, Teacher Handbooks. Erich Kroh seconded, and the motion carried with all board members voting yes.

Shawn Whitney made a motion to approve an amendment to policy DADL, Staff Use of Electronic Devices. Erich Kroh seconded, and the motion carried with all board members voting yes.

The board briefly talked about the Policy Ponderings and will instruct Tammy to look it over and bring it back to the board at the next meeting.

Dottie presented a computer inventory to the board. It was decided that the technology portfolio holders would meet along with the teacher representative and decide which computers to change and with what (laptops or I-Pads).

Shawn Whitney made a motion that Tim Hagen can go up to \$215 for the phone system including paging for 8 phones. Staci Landsberger seconded, and the motion carried with all board members voting yes.

There was no further report on budget management.

As Tammy was not present, there was no report on cheerleading coach payment.

Tim reported that the legislature has started and that there are funding bills out. He will get a list of those bills to board members. Board members can go to [www.ndsba.org](http://www.ndsba.org) for further bill information.

Staci gave a brief report on Nibbles and Brunch.

There was no report on the web site.

Tim stated that he has contacted the Burleigh County Commission and he is waiting for a response from them.

There was no further teacher communication than what was already discussed in the meeting. Shawn had a question for Mrs. Knittel regarding PowerSchool. Charlotte presented her Principal's report.

A memo from Burleigh County Multidistrict Special Ed was presented. Dottie was instructed to inform the Multidistrict office that Apple Creek School would continue to use their counseling program for 2013-2014.

Future meeting dates were discussed. The next regular meeting will be February 11, 2013, at 4 pm.

There being no further business to come before the board, Shawn Whitney made a motion to adjourn at 7 pm. Erich Kroh seconded, and the motion carried at 7 pm.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Tim Hagen  
President