

July 15, 2013

President Erich Kroh called the meeting to order at 4:10 pm and noted that board members Nichole Kapp, Tammy Hathaway, Staci Landsberger, Shawn Whitney, and Erich Kroh were present. Also attending the meeting was Tim Hagen, Charlotte Knittel, and Dottie Longmuir.

Tammy Hathaway made a motion to approve the amended agenda. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Tammy Hathaway made a motion to approve the June 10, 2013, minutes. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Shawn Whitney made a motion to approve the Annual Financial Report to the State of ND along with the Report for Publication. Tammy Hathaway seconded, and the motion carried with all board members voting yes.

Dottie, along with Tim Hagen, then presented the 2013-2014 budget. The board made some changes and decided to wait for approval until we get questions regarding funding answered. Dottie will talk with the County Auditor and report back to the board.

Erich Kroh made a motion to increase Corrine's salary \$1/hour. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Tammy Hathaway made a motion to increase the lunch aid salary \$1/hour. Nichole Kapp seconded, and the motion carried with all board members voting yes.

Shawn Whitney made a motion to increase the cleaning salary by \$100/month. Tammy Hathaway seconded, and the motion carried with all board members voting yes.

Tammy Hathaway made a motion to increase the handyman salary to \$20/hour. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Shawn Whitney made a motion to pay bills. Nichole Kapp seconded, and the motion carried with all board members voting yes. Bills are as follows: 13727 Patrick Longmuir \$138.52; 13728 James Stacey \$132.69; 13729 AFLAC \$111.04; 13730 Deferred Comp \$100; Payroll \$2533.42; 13731 Teacher Center \$150; 13732 State Fire & Tornado \$252.81; JP Morgan \$995.60; 13733 Capital Electric \$134; 13734 Plunketts \$70.30; 13735 Job Service \$136.84; 13736 Nichole Kapp \$1,485.25; 13737 Erich Kroh \$1,485.25; 13738 Shawn Whitney \$1,485.25; 13739 Dorothy Longmuir \$113.76; 13740 Corrine Mees \$100; 13741 BEK \$240.46; 13742 Wal-Mart \$162.52; 13743 Office Depot \$5.92; 13744 School Speciality \$474.65; 13745 Criminal Records \$113.50; 13746 Nichole Kapp \$15; 13747 Kathleen Schneider \$15; 13748 Karen Uhler \$10.

Building maintenance was discussed and updated. The main building painting has been completed. Dottie will present the Township with a billing for one half of the cost. Electric to the shed is also completed. The board decided to remove the septic tank from the project list. We will check into the feasibility of adding an addition bathroom.

Shawn Whitney talked to the board about the township and the problems with the assessor position.

There have not been summer MREC meetings. Tim Hagen stated that it is important that Apple Creek retain a voice in MREC. Erich will attend the next meeting.

There was no report on insurance.

Charlotte reported that contracts will be offered to Karen Uhler for Kindergarten and Kathy Schneider for 4th grade. We still are looking for an ELL teacher.

There were no reports on Accreditation or Policies.

Dottie stated that the new phone system is in and that the new computers will be in tomorrow. All Nooks and I-Pads are here as well.

There was a brief discussion regarding PTO/extracurricular. Charlotte will add to her summer letter the need for a Lego coach to perhaps get a parent volunteer.

There was no report on Legislation.

Staci reported that Nibbles and Brunch is requesting \$3.75 per meal for next year. The board instructed her to ask if \$3.60 would be sufficient.

The new web site is up and running under applecreekschool.org. Thank you to Tanya Kraft of Krafty Web Works.

Dottie presented the board with a resolution from Burleigh County Commission for superintendent services rendered to the county schools by Bismarck Public Schools. Shawn Whitney made a motion to approve the contract for superintendent services. Tammy Hathaway seconded, and the motion carried with all board members voting yes.

School doors will now open for students to arrive at school at 7:45 am. Prior to that they will be locked. The after school program will be run by Nichole Kapp. The program will run from 3:30 to 5:30 each school day and will be funded by the fees of the program. The board stressed that children not picked up by 3:30 will be in the after school program at a cost to their parents.

Charlotte stated that there was no teacher communication this month.

Dottie told the board that she would email out the student handbook and requested that each board member look it over and get corrections and changes to her at the August meeting.

Shawn Whitney made a motion to designate Charlotte Knittel as the Affirmative Action Compliance Administrator and as the Federal Title Grant Application Administrator. Tammy Hathaway seconded, and the motion carried with all board members voting yes.

The board then decided on portfolio assignments for the 2013-14 school year for each board member.

The board then discussed upcoming meeting dates and times. The next regular school board meeting will be held August 5, 2013, at 4 pm. Thereafter, the regular board meetings will be held on the second Monday of each month at 4 pm.

There being no further business to come before the board, Tammy Hathaway made a motion to adjourn the meeting at 9:10 pm. Shawn Whitney seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir
Business Manager

Erich Kroh
President