

July 13, 2015

President Nichole Kapp opened the meeting at 3:36 pm and noted that board members Joel Brice, Nichole Kapp, Erich Kroh, and Larry Rohde were present. Also attending the meeting was Charlotte Knittel and Dottie Longmuir.

Erich Kroh made a motion to approve the amended agenda. Nichole Kapp seconded, and the motion carried with all board members voting yes.

Board member Staci Landsberger joined the meeting at 3:40 pm.

At this time Karen Uhler came to the board and requested that the board release her from her teaching contract. Following some discussion, Nichole Kapp made a motion that, following board policy DKBB Instructional Staff Resignations & Request for Release From Contract, deny temporarily or table the request with the understanding that the administration will be directed to facilitate the granting of the request by seeking an adequately qualified replacement. Erich Kroh seconded, and the motion carried with all board members voting yes.

Larry Rohde made a motion to approve the June 8, 2015, June 11, 2015, and June 24, 2015, minutes. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Portfolio assignments were discussed and updated. Dottie will get the updated list to all board members.

Larry Rohde left the meeting at 4:35 pm.

Staci Landsberger made a motion to approve the June financial reports. Erich Kroh seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to pay the bills. Nichole Kapp seconded, and the motion carried with all board members voting yes. Bills are as follows: 14629 Katie Sonneson \$889.67; 14630 Katie Oakland \$893.17; 14631 Deferred Comp \$100; JP Morgan \$6,201.78; 14632 ND PERS \$487.36; 14633 ND SBA \$1027.21; 14634 Software Unlimited \$2,150; 14635 BEK \$231.50; 14636 ND ESC \$102; 14637 Capital Electric \$146; 14638 State Fire & tornado \$236.56; 14639 void; 14640 Joel Brice \$256.99; 14641 AFLAC \$181.20; 14642 BCBS \$3,432.60; 14643 Deferred Comp \$100; 14644 Dans \$245; 14645 State Tax Commissioner \$845; 14646 Job Service ND \$2,783.08; 14647 Workforce Safety \$1,640.72; 146478 Office Depot \$29.97; 14649 Dakota Sanitation \$101.87; 14650 void; 14651 South Central Water \$36.25; July payrolls \$6,239.01.

Joel left the meeting at 4:45 pm.

Building maintenance was discussed and updated. Dottie informed the board that Advanced Cleaning and Restoration will begin their work the week of July 20th. We will be getting bids on replacing the gutters on the main building.

There were no reports on Township, MREC, or Insurance.

Following a brief discussion, Erich Kroh made a motion to post the elementary teaching position for 7 days at \$31,000 depending on experience, plus a \$1,000 signing bonus. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to formally accept the Michelle Pelerine and Sheri Vandal resignations. Nichole Kapp seconded, and the motion carried with all board members voting yes.

Nichole Kapp made a motion to accept the 1st reading of an amendment to existing policy DKBB. Erich Kroh seconded, and the motion carried with all board members voting yes.

The dress code policy was discussed and Staci will present the second reading at the August meeting.

Dottie explained that KACB-E Personnel Complaint Form has been added.

Dottie informed the board that a new computer server will be installed before school begins. We will also have the laptops and I-Pads of resigning teachers cleaned for the newly hired teachers.

There was no report on Extra Curricular or Legislation.

Nichole presented a new manual for our Extended School Program, which includes both before and after school programs. Erich Kroh made a motion to approve the manual. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Charlotte Knittel presented her Principals report.

Dottie presented the 2015-2016 school handbook to the board members and requested that they review it and present changes to her at the next board meeting.

Dottie then presented the 2014-2015 annual report to the board. Nichole Kapp made a motion to approve the report. Erich Kroh seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion that Nichole Kapp, Staci Landsberger, and Dottie Longmuir be the authorized check signers. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to designate Charlotte Knittel as the Affirmative Action Compliance Administrator and as the Federal Title grant Application Administrator for 2015-2016. Nichole Kapp seconded, and the motion carried with all board members voting yes.

Following a discussion, Erich Kroh made motion to approve the addition of a 12% miscellaneous tax levy. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the establishment of a 3 mill Reserve Fund levy according to ND Century Code 57-19-01. Staci Landsberger seconded, and the motion carried with all board members voting yes.

Joel Brice rejoined the meeting at 7:45 pm.

After considerable discussion, Staci Landsberger made a motion to give the staff a 1% raise. Nichole Kapp seconded, and the motion carried with all board members voting yes.

The board then discussed the 2015-2016 annual operating budget. Nichole Kapp made a motion to approve the 2015-2016 budget. Staci Landsberger seconded, and the motion carried with all board members voting yes.

The board agreed to keep the regular monthly meetings day and time at the second Monday of each month at 3:15 pm.

Future meeting dates were discussed. The next board meeting will be August 10, 2015, at 3:15 pm.

There being no further business to come before the board, Erich Kroh made a motion to adjourn at 9:03 pm. Joel Brice seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir
Business Manager

Nichole Kapp
President