

August 13, 2018

The regular scheduled board meeting opened at 3:45 pm and it was noted that Jolene Rohde, Mark Springer, Katie Aitchison, Greg Knutson, and Joe Gartner were present. Also attending the meeting was Erich Kroh, Sonya Miller, and Dottie Longmuir.

Katie Aitchison made a motion to approve the agenda. Joe Gartner seconded, and the motion carried with all board members voting yes.

Following a brief discussion, Greg Knutson made a motion to regrettfully accept the resignation of Jolene Rohde. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Following our policy, the current vice President, Mark Springer becomes the board president.

Mark Springer made a motion to appoint Erich Kroh to fill the term of Mrs. Rohde. Joe Gartner seconded, and the motion carried with all board members voting yes. Per state law, appointees can only fill the current fiscal year of the 3-year term, however, Mrs. Rohde's term ends in 2019.

Joe Gartner made a motion to appoint Greg Knutson as Vice President. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the July 9, 2018, regular meeting minutes and the August 1, 2018, special meeting minutes. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the July financial report. Greg Knutson seconded, and the motion carried with all board members voting yes.

The board held a discussion regarding changing the agenda for in the future and using ad hoc committees instead of portfolios. The discussion was tabled for the evening and will continue in the future.

The bills were presented. Katie Aitchison made a motion to pay the bills. Greg Knutson seconded, and the motion carried with all board members voting yes. Bills are as follows: JP Morgan \$772.34; 15950 D & E Supply \$340.23; 15951 Tri Energy \$89.10; 15952 void; 15953 BEK \$556.83; 15954 Menards \$420.37; 15955 void; 15956 TransTrash \$100; 15957 Capital Electric \$246.98; 15958 Cardmember Service \$273.24; 15959 NDESC \$102; 15960 Sterling Public \$41.67; Payroll \$2,340.70; 15961 Kathryn Aitchison \$284.70; 15962 Joe Gartner \$284.70; 15963 AFLAC \$302.25; 15964 BCBS \$2,492.40; 15965 Deferred Comp \$25; 15966 Criminal Records \$40; 15967 Northern Plains \$5,689; 15968 Menards \$54.20; 15969 Corrine Mees \$370; 15970 South Central Water \$76.75; 15971 D & E Supply \$34.16; 15972 Fireside Office \$197.40; 15973 Cardmember Service \$54.33; 15974 LaVonne's

\$1,953.60; Payroll \$12,929.60; 15975 Jackson Bryant \$424.17; 15976 Alexandra Kroh \$127.44; 15977 Kayla O'Neal \$406.73; 15978 AFLAC \$302.25; 15979 Deferred Comp \$25; 15980 PERS \$256.24; 15981 TFFR \$3,157.02.

Building maintenance was discussed. Mark stated that we will be having a building inspection on all buildings in the near future. The board also agreed to the following names for the existing buildings and they are: Main (office, 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup>), North 1 (multipurpose & 4th), North 2 (2nd), South 1 (kindergarten), and West 1 (shed).

The board also discussed the large outside area that was seeded with grass and needs watering. Greg Knutson made a motion to pay Jackson Bryant \$250 to \$500 to oversee keeping the seeded area watered for 21 days. Mark Springer seconded, and the motion carried with board members Aitchison, Gartner, Knutson, and Springer voting yes. Kroh abstained.

Mark reported on the township.

There was no MREC meeting, but we were informed that they moved to a new building.

There were no reports on Personnel or Accreditation.

Mark Springer made a motion to approve the second readings of policy ACBE, Naloxone (Narcan) Administration; ACBE-AR, Building Level Naloxone (Narcan) Policy Coordinators; ACBE-BR, Naloxone (Narcan) Procedures; and ACBE-E, Naloxone (Narcan) Incident Report. Erich Kroh seconded, and the motion carried with all board members voting yes.

Ms. Miller reported that the new laptops are in and will be available for the 1<sup>st</sup> day of school.

The next PTO meeting will be September 4, 2018, at 5:30. It was pointed out that membership is extremely low and if new parents don't become involved the organization may disband.

There was no report on legislation.

The Extended school program and the lunch programs are ready to go. Mark Springer made a motion to approve the changes to the extended school program handbook. Joe Gartner seconded, and the motion carried with all board members voting yes. The lunch price will remain \$3.70 per meal.

Katie Aitchison is continuing to work on a new web site.

Ms. Miller stated that the teachers attended an awesome MREC in-service. She will be holding a staff meeting on August 22<sup>nd</sup> and there will be an open house that evening from 5-7 for parents and students. Ms. Miller told the board that the yearbooks are complete, and we will need a new advisor for next year. She will have a student council this year. There will be a day of caring held in October. Ms. Miller has also requested a refrigerator for the

lunchroom, to hold condiments, etc. Greg Knutson made a motion to purchase two refrigerators for the school. Joe Gartner seconded, and the motion carried with all board members voting yes.

Ms. Miller presented the consolidated application for the upcoming year. Mark Springer made a motion to approve the consolidated application. Greg Knutson seconded, and the motion carried with all board members voting yes.

Following a brief discussion, Mark Springer made a motion to accept the insurance check for the break in. Greg Knutson seconded, and the motion carried with all board members voting yes.

Mark Springer made a motion to have Joe get pricing on another shed. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Future meeting dates were discussed. The next regular board meeting will be September 17, 2018, at 3:45 pm, along with a tax hearing.

There being no further business to come before the board, Joe Gartner made a motion to adjourn the meeting at 6 pm. Greg Knutson seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Mark Springer  
President