

November 19, 2018

President Mark Springer called the meeting to order at 4 pm and noted that board members Katie Aitchison, Joe Gartner, Greg Knutson, Erich Kroh, and Mark Springer were present. Also attending the meeting was County Superintendent Mike Heilman, and Principal Sonya Miller.

Erich Kroh made a motion to approve the amended agenda. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Greg Knutson made a motion to approve the October 15, 2018, minutes. Erich Kroh seconded, and the motion carried with all board members voting yes.

Sonya Miller presented the Principal report. Red Ribbon week was held the last week of October and concluded on November 2 with the first PTO school dance of the year which was a success. Parent teacher conferences were held with 100% attendance. Many textbook companies have been contacted by Ms. Miller with input from Carol Reinert, our Instructional Coach. The textbook committee along with the statement committee will both be meeting at least once before Christmas break. The After School program now has 20 students so staff split the group into 2 groups of ten with one group going to Ms. Miller's room. Ms. Miller will talk to a parent who is also a law enforcement employee about keeping his weapon concealed while on school property. Officer Heather completed the life skills program with our 5th graders. Phase 2, ESSA training scheduled for November 27 was postponed by DPI. Enrollment is currently at 51. We lost 2 students and gained one. We need to add Erich Kroh to the Swift alert system. The next PTO meeting is December 4th.

Mark Springer reported to the board about the Township meeting. They continue to not want to deed the property back to the school and said that they would pay half of the major project expenditures. There was not much to report on PTO and MREC.

Dottie joined the meeting at 4:30 pm.

Building maintenance was discussed and updated. Dottie will ask Burleigh Water Users for a new meter that does not have to be manually reported each month. We will have Mr. Bergrud fix the heater in the multipurpose room and get bids to replace heaters in the 2nd and 4th grade classrooms. Dottie presented the bid to have the fascia fixed on the north portable as soon as possible. Following a brief discussion, Erich Kroh made a motion to accept the bid with Better Roofing and Contracting. Joe Gartner seconded, and the motion carried with all board members voting yes. We also received a bid for window replacement in the 2nd and 4th grade classrooms from Bismarck Lumber. Erich Kroh made a motion to accept the bid in the amount of \$1,468 and to have Handy Andy install them. Greg Knutson seconded, and the motion carried with all board members voting yes. We are also working on the lock on the first-grade classroom.

Greg Knutson made a motion to accept the second reading of the following policies:

- ABBA – North Dakota's Comprehensive Model School Policy for Tobacco Use
- ABCE – Prohibition on Aiding Sexual Abuse

- ACBF – Medical Marijuana
- ACDC – Operation of Unmanned Aircraft Systems (UAVs)
- BBBA – Officers of the Board
- DJA – Substitute Teachers
- DJA-AR – Procedure for Selecting Substitute Teachers

Katie Aitchison seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the first reading of Policy DBBA – Drug & Alcohol Testing Program for Employees, and the first and final reading of the following regulations:

- DBBA-AR – Drug & Alcohol Testing Procedures
- DBBA-E – Drug & Alcohol Testing Notification Requirements for Employees
- FDB-E – Caregiver Authorization Form

Greg Knutson seconded, and the motion carried with all board members voting yes.

Following a brief report from Dottie, Erich Kroh made a motion to pay the bills. Joe Gartner seconded, and the motion carried with all board members voting yes. Bills are as follows: JP Morgan \$2,569.17; 16050 TransTrash \$100; 16051 Dean Foods \$78.35; 16052 Bismarck Public Schools \$70; payroll \$14,200.92; 16053 Alexandra Kroh \$29.37; 16054 Deferred Comp \$25; 16055 Menards \$14.50; 16056 BEK \$559.58; 16057 AmeriPride \$761; 16058 Burleigh County Special Ed \$22,136; 16059 Fireside Office \$1,043.11; 16060 Capital Electric \$441; 16061 Cardmember Service \$25.80; 16062 Dean Foods \$67.70; 16063 T & M Electric \$154.14; 16064 Fargo Public Schools \$235.77; 16065 Dacotah Paper \$917.13; 16066 Office Depot \$48.44; 16067 Badlands Environmental \$125; 16068 BCBS \$2,501.60; 16069 LaVonne's \$1,953.60; 16070 void; 16071 South Central Water \$63.25; payroll \$14,409.43; 16072 Kathryn Aitchison \$369.40; 16073 Deferred Comp \$25; 16074 PERS \$579.57; 16075 TFFR \$6,359.04.

Dottie was instructed to call Arrow Cleaning regarding the leak in the basement and cleanup of same.

Greg Knutson made a motion to approve the financial report. Erich Kroh seconded, and the motion carried with all board members voting yes.

The board discussed upcoming meeting dates. PTO will meet on December 4th. The next regular board meeting will be December 10, 2018, at 4 pm.

There being no further business to come before the board, Greg Knutson made a motion to adjourn the meeting at 5:43 pm. Joe Gartner seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir
Business Manager

Mark Springer
President