

February 13, 2019

President Mark Springer called the meeting to order at 4 pm, noting that board members Joe Gartner, Katie Aitchison, Erich Kroh, and Mark Springer were present. Also attending the meeting was Miranda Mauch, Roxanne Muffenbier, Sonya Miller, and Dottie Longmuir. Board member Greg Knutson entered the meeting at 4:01 pm.

Greg Knutson made a motion to approve the agenda. Erich Kroh seconded, and the motion carried with all board members voting yes.

Erich Kroh made a motion to approve the amended minutes. Greg Knutson seconded, and the motion carried with all board members voting yes.

Mr. Dustin Roeder joined the meeting at 4:13 pm.

Ms. Miller gave the Principals report and highlighted the following items:

- Grades 3-5 have all completed a required student engagement survey for the DPI and AdvancEd.
- End of year activities have been scheduled and parents have been informed of all these dates via our Communicator except for the most recent events I scheduled: Bowling Party K-5, May 17-morning and PTO is paying for all but transportation. We got a \$100 gift from a lady's club in Bismarck and that will be used for part of the bus expense. May 9 from 6:30-8pm will be our annual spring outdoor dance sponsored by our PTO. May 23 which is the final day of school will start with the Jump Rope for Heart event in the morning. The afternoon will be Water Olympics.
- Our textbook committee has met, and we are hoping to make a decision in the next month.
- The mission/ vision committee has met and came up with a few ideas. I will share this with Mike H at our next Principal meeting on Feb. 26.
- Incoming Kindergarten number is at 15. I met with two families regarding their children's date of birth as they barely make the deadline. Both families agreed to wait until next year to enroll in Kindergarten.
- 22 students now for After School Program-which has been going great.
- Keep ND Clean poster contest info was sent to all teachers and the deadline is March 15. We compete in this contest.
- March is reading month, so we will be doing a reading theme in honor of Dr. Seuss. March 4-8
- Parent communication-if parents approach you about an issue please inform them that they should talk to me. This is so important! We all need to remember what our jobs are!
- Weather related announcements-I will continue to use our alert system along with the PTO Facebook page to inform our parents if school will start late or dismiss early or cancel school. Improvements have been noted this week with our county plowing the roads before 6:30am.
- Light above dumpster was changed by our electric company today.
- Drafty window in multi-purpose room should be covered with plastic by Erich if possible.

- I informed teachers that they should wait until 3:07pm to leave on Fridays. Again, I will stress that our teachers put in their time and then some but unfortunately, we have people that accentuate the negative and eliminate the positive. We need to value our awesome Apple Creek staff and praise them instead of continually criticizing them.
- Open enrollment applicants-review and approve them.
- Hess has donated 36 RV's to our school. I printed the 3-5 grade teacher manual which has 8 STEM activities. 5th graders will be writing thank you letters to HESS.
- The 2018-19 basketball season is over. Our team got 4th place at the tournament. It was a great season with no serious issues and the parents volunteered to run the program this year. An end of year celebration was held on February 9.

Protocol for speaking at board meetings was discussed.

Katie Aitchison made a motion to approve the open enrollments for Haas, Oakland, Jones, Meier, and Hanson. Greg Knutson seconded, and the motion carried with all board members voting yes.

The board talked about the lunch program. Erich Kroh made a motion that the board run an ad for bids for catering services. Joe Gartner seconded, and the motion carried with all board members voting yes. There were also reports on the before and after school programs, PTO, MREC, and Township.

Dottie presented the January financial report. Erich Kroh made a motion to approve the financial report and pay the bills. Katie Aitchison seconded, and the motion carried with all board members voting yes. Bills are as follows: JP Morgan \$958.26; 16132 D & E Supply \$73.18; 16133 Dean Foods \$67.67; 16134 BEK \$558.46; 16135 AmeriPride \$1,129.50; 16136 TransTrash \$100; 16137 Capital Electric \$815; 16138 Fireside \$940.53; Payroll \$14,899.69; 16139 Rose Gitter \$85.82; 16140 BCBS \$2,501.60; 16141 Deferred Comp \$25; 16142 D & E Supply \$199.59; 16143 Dean Foods \$65.26; 16144 Menards \$7.99; 16145 Titan Heating & Air \$2,344.76; 16146 T & M Electric \$1,022.57; 16147 C-Ram \$799; 16148 Plunkett's \$78.03; 16149 South Central Water \$71.50; 16150 ETS Systems \$117; payroll \$13,621.53; 16151 Deferred Comp; 16152 PERS \$511.53; 16153 TFFR \$6,522.39; 16154 Ron Kunda \$120; 16155 LaVonne's \$2,223.70.

Dottie also reminded the board that there is one three-year board member position open this year. She has already sent out one notice in the communicator and a notice is on the web site.

Building maintenance was discussed and updated. We are waiting for the heaters for Mrs. Browns room. Smoke alarms and light issues will be fixed during our next school break.

There were no policies for review this month.

The board discussed beginning discussions and acquiring information on building a gym.

Future meeting dates were discussed. The next regular board meeting will be Tuesday, March 12, 2019, at 4pm.

There being no further business to come before the board, Erich Kroh made a motion to adjourn the meeting at 6:01 pm. Katie Aitchison seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir
Business Manager

Mark Springer
President