

NALOXONE (NARCAN) PROCEDURES

Training

Authorized district employees will be required to complete **annual** training to ensure they understand Naloxone, including its uses and side-effects, recognizing opioid related overdoses, proper administration of the opioid antagonist, and promptly activating district emergency medical protocols. Only trained personnel may administer an opioid antagonist to a patient (student, staff member or visitor) when the administering individual suspects the patient is at risk of experiencing an opioid overdose. Only trained personnel shall administer the Naloxone.

A list of school district employees who successfully complete such training shall be maintained, updated and kept in the administrative office.

Acquisition, Storage and Disposal

The Superintendent or designee shall be responsible for the procurement of Naloxone.

Naloxone shall be clearly marked and stored in a secure and accessible location designated by the building administrator, and in accordance with the drug manufacturer's instructions. The building administrator will ensure that all authorized district employees are aware of the naloxone storage location.

The building administrator shall regularly inspect the Naloxone to check the expiration date on the box or vial, check the condition of the mucosal atomization devices, and shall properly dispose of used or defective Naloxone in accordance with the drug manufacturer's instructions.

The building administrator shall regularly inventory and refresh Naloxone stocks, and maintain records thereof.

Administration of Naloxone

When responding to a suspected opioid overdose, trained staff shall follow the protocols outlined in the naloxone training and the instructions in the naloxone kit. Staff must activate district emergency medical protocol procedures and promptly or as soon as reasonably possible dial 911.

Each incident will be recorded on an incident report (ACBE-E1). The report should include the dose, route of administration, date and time of delivery, as well as the patient presentation and response to Naloxone.

This information shall be shared with the building administrator and Superintendent and maintained in the Superintendent's office. Copies of the incident report shall be kept in each location where Naloxone is stored.

End of Apple Creek School Board Reg. ACBE-BR Approved: August 13, 2018