

**OFFICERS OF THE BOARD**

At the annual meeting in July, the Board shall elect a president and vice president. The president and vice-president shall serve for one fiscal year or until successor(s) are elected. The office of president and vice president shall not automatically rotate in order of length of service on the Board. Board members shall take into consideration qualifications that make a good leader and officer in nominating a member for office.

**President's Duties**

In addition to the duties prescribed by law or by the policies of the Board, the President will exercise such other duties and powers as listed below and as properly pertain to the office or as may be delegated by the Board:

1. Prepare an agenda in advance of each meeting in accordance with policy.
2. Serve as official spokesperson for the Board or appoint another member to speak for the Board in communications with the media.
3. When the Board is not in session, act on any emergency matter that may arise and report action taken at the next meeting.
4. Establish liaisons with other governmental agencies to assist in cooperative action.
5. Provide necessary leadership to individual board members to help them serve as a productive part of the Board and also to help the Board act as a cohesive whole.
6. Be available for counsel to the district administrator.

At all meetings of the Board, the President may make or second a motion and will exercise privileges and duties of a board member, including the duty to vote on any question put to the vote of the entire board. The President may also contribute to the discussion in order to provide information or point out aspects not brought forth by other members but shall not take advantage of the power of the chair to monopolize the discussion or exert undue influence on the vote.

**Vice President's Duties**

In addition to the duties specified in law, the Vice President shall fill a vacancy in the presidency resulting from removal, resignation, or death. In such cases, the Board will elect a new vice president through a simple majority vote and the former Vice President shall fill the presidential vacancy until the next annual meeting of the Board or until a successor is elected.

**Absence**

When the President and/or Vice President are absent from a board meeting, the most senior board member present shall act as the chair pro-tem unless s/he refuses to serve. In such case, the Board shall elect a chair pro-tem and they shall call the meeting to order.

**Removal**

When a board-elected officer exhibits behavior that reflects negatively on the Board, the Board may remove the officer from office before his/her term expires through an affirmative vote to rescind the vote by which the officer was elected. Negative behavior

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includes, but is not limited to: misconduct, malfeasance, crime in office, habitual intoxication, gross incompetence, conviction of domestic abuse, sexual abuse, assault, child abuse or child neglect; contributing to the consumption of alcohol or controlled substances by minors; or failure to discharge duties as an officer of the Board.

**POLICY ADOPTED: 08 Dec 08**  
**POLICY AMENDED: 11 Aug 09**