

**EXHIBIT**

**Descriptor Code: DI-E2**

**NOTICE OF CONFIDENTIAL RECORD ON FILE**

Employee's name: \_\_\_\_\_

**Criminal history record**, date: \_\_\_\_\_

**Drug testing record**, date: \_\_\_\_\_

**Executive Session**

On \_\_\_\_\_ (date) the Apple Creek School Board held an executive session involving \_\_\_\_\_ (employee's name). The reason for the executive session was (check one):

Motion to suspend during discharge proceedings, NDCC 15.1-15-10

Discussion of confidential medical record, NDCC 44-04-18.1 and NDCC 44-04-19.2 (1)

A contemplated nonrenewal hearing, NDCC 15.1-15-06

A contemplated discharge for cause hearing, NDCC 15.1-15-08

All documents resulting from and recording(s) of this executive session are in a secured file in the the business office. These items will be retained and released in accordance with law and board policy.

**Medical or treatment record**, date: \_\_\_\_\_

End of Apple Creek Exhibit DI-E2

Approved: 08FEB16

[03/15]