

**APPLE CREEK SCHOOL DISTRICT-LEVEL DISPUTE RESOLUTION FORM**

This form is to be completed by a parent, guardian, or unaccompanied student when a dispute arises over school enrollment or transportation assistance. The homeless liaison shall assist the parent, guardian, or unaccompanied student in completing the form.

**Complainant name:** \_\_\_\_\_

**Complainant contact information:**

**Relation to student:** \_\_\_\_\_

**Student's name:**

**Student's grade:**

**Date of decision being appealed:**

**Please provide a written explanation to support your appeal:**

**I have been provided with (please check all that apply):**

- A written explanation of the district's decision
- District dispute resolution procedure
- Contact information for the State Homeless Education Program Administrator

**Complainant signature**

**Date**

**Please return completed form to the Homeless Student Liaison.**

**The Homeless Student Liaison shall maintain original form at the school, and provide a copy to the parent, guardian, or unaccompanied youth and the state homeless program administrator at the ND Department of Public Instruction.**

**Please contact the Homeless Student Liaison, Sonya Miller, at 2000 93<sup>rd</sup> St SE, Bismarck, ND 58504-3907, 701-223-7439, [sonya.miller@k12.nd.us](mailto:sonya.miller@k12.nd.us) if you have questions when completing the form.**