

**ADMINISTERING MEDICINES TO STUDENTS**

Although the Board discourages the administration of medication to students during the school day when other options exist, it recognizes that in some instances a student's chronic or short-term illness, injury, or disabling condition may require the administration of medication during the school day. The school will not deny educational opportunities to students requiring the administration of medication in order to remain in attendance and participate in the educational program.

The intent of this policy is to ensure the safe administration of medications to students by school personnel and to provide for authorization of student emergency self-administration of medication from asthma inhalers and epinephrine pens. The Board encourages collaboration between parents/guardians and the schools in these efforts.

In the event that no reasonable alternative exists, the parent/guardian may request in writing that medication be administered to the student during the school day. The written request must include an acknowledgment and agreement that unlicensed personnel may administer the medication as per physician's instructions. In addition, the request shall indicate that information regarding the student's medication may be shared with appropriate school personnel. If they choose to do so, parents may reveal the reason (diagnosis) requiring the administration of medication. Except in the case of self-administration of asthma or anaphylaxis medication, the provision of such information is optional and disclosure shall not be compelled. Requests shall be valid for the current school year only.

The giving of aspirin/Tylenol at school is not approved without the prior consent of a parent/guardian. Other over-the-counter medication may be administered only with written consent of the parent/guardian. Students who must depend on receiving prescription medication during school hours for medical reasons must have a written order from a physician, dentist, or other legally designated health care professional giving specific directions for taking the medication. Such written order may be the prescription label on the original pharmacy labeled container.

Any medication which is ordered to be administered at school may only be given using procedures developed by the administration and approved by the board. (FEAA-R)

- Cross Ref: Policy FFC Accidents  
Policy FHCF Alcohol and Other Drug Use/Abuse  
Policy IBDA First Aid/Accidents
- Legal Ref: 20 U.S.C. 1232g Family Educational Rights and Privacy Act  
45 CFR Part 99 Regulations  
NDCC 15.1-24-04 Treatment or assistance records - Confidential  
NDCC 15.1-19-16 Asthma - Anaphylaxis - Self-administration of medication by student – Liability

**POLICY ADOPTED: 26 Feb 96**  
**POLICY AMENDED: 13 Aug 09**