

September 11, 2019

Board President Greg Kuil called the meeting to order at 4 pm and noted that board members Katie Aitchison, Joe Gartner, Roy Kuil, Mark Springer, and Greg Kuil were present. Also attending the Erich Kroh, Jamie Jacobson, Jamie & Penny of the ND Department of Corrections, Sonya Miller, and Dottie Longmuir.

Mark Springer made a motion to approve the amended agenda. Roy Kuil seconded, and the motion carried with all board members voting yes.

Roy Kuil made a motion to approve the August 12, 2019, minutes. Mark Springer seconded, and the motion carried with all board members voting yes.

Jeremy Holkup and Penny Hettletved of the ND Department of Corrections spoke to the board about the shooting/target range across the highway. Jeremy assured the board that this range is used by only law enforcement personnel, and that the use is monitored by him. The range faces to the south, away from the school property and is behind 3 locked gates. Most of the use happens during the summer months, but some will happen during school, as they are required to be able to shoot during cold weather temps as well. The Department will try to keep those times away from our recess times. He also told the board that the first two weeks of school were the tail end of qualifying for personnel.

President Kuil reminded attendees that according to NDAG 98-F-11, that for public to have input at a meeting they must first be put on the agenda. There is a procedure for that to happen according to policy, which all passes through the board President.

Ms. Miller presented the Principal report and it is as follows:

1. Our current enrollment is at 58 as we gained 3 new out of state students last week.
2. ELL services may be needed for one new student and the cost through CREA is \$1000 per student for one year.
3. Fall reading benchmarking was done by Burleigh County Special Education staff for grades K-3.
4. MAP testing will start next week, and all grades will be doing MAP math and reading in the fall and spring.
5. PTO attendance was great for the September meeting. I hope this will continue. We are lacking parent support in grades 3-5.
6. The PTO fall fundraiser has started and will continue until the end of September. It is anticipated that we will reach our goal of making \$7,500. The money is going to be used for school improvements.
7. October 9 is the UMary Day of Giving and Greg will be the coordinator for this again. I want to paint the walls going to the downstairs level. Ok? If you can think of other projects, please let me know in the next couple of weeks.
8. Miss Schwab has expressed the need for K-2 Saxon Phonics. We purchased the program years ago and we still have the materials. I will be checking it out and making a determination if we should purchase more materials.

9. We may need to purchase a few more computers for 2<sup>nd</sup> grade as we have been having issues with them.
10. The new security system is working much better. No issues now. The cost should be less each month.
11. We now have an Apple Creek School Student Council. 9 students from grades 3-5 are a part of this group. Miss Brunskill is the advisor.
12. Can we have our vents cleaned in the main building due to all the construction that took place this summer?
13. We have a 5<sup>th</sup> grade band this year. 4 students are enrolled, and they have band class 3 days per week.
14. Can we communicate the township and school board plans of building a multi-use building the in next couple years to all our stakeholders? (parents, staff, students)
15. The first 3 weeks have been great. No concerns to address at this time.

The board will begin the 3-5-year planning process in the next few months. There were no personnel issues.

Dottie presented the August financial report. Mark Springer made a motion to approve the report. Greg Kuil seconded, and the motion carried with all board members voting yes.

Mark Springer made a motion to pay the bills. Joe Gartner seconded, and the motion carried with all board members voting yes. Bills are as follows: 107 Deferred Comp \$25; 108 JP Morgan \$1,964.21; 16322 Titan Plumbing \$597.27; 16323 TransTrash \$100; 16324 Dean Foods \$102.49; 16325 Bismarck Public Schools \$156; 16326 Theo Art \$2,805; 16327 Edutech \$100; 16328 Menards \$37.24; 16329 Capital electric \$395; 16330 BEK \$569.63; 16331 AmeriPride \$873.14; 16332 Joe Gartner \$40.45; Payroll \$14,982.27; 16333 Kristy Fleck \$55.41; 16334 Hank LaBore \$221.64; 16335 Katherine Stahl \$55.41; 16336 Criminal Records \$39.25; 16337 JW Pepper \$135.90; 16338 Joe Gartner \$28.52; 16339 Cardmember Service \$25.80; 16340 Dean Foods \$105.72; 16341 Julianne Hathaway \$149.95; 16342 Dacotah Paper \$673.14; 16343 South Central Water \$48.25; 16344 LaVonne's \$2,835; payroll \$14,156.49; 16345 Kristy Fleck \$110.82; 16346 Dianne Kalberer \$110.82; 16347 Lindsey Schneider \$36.30; 16348 Katherine Stahl \$221.64; 16349 BCBS \$2,924.80; 16350 TFFR \$6,501.64; 16351 State Tax Commissioner \$437; 16353 TFFR \$167.91; 109 Deferred Comp \$25; 110 PERS \$666.51.

There were brief reports on PTO, Township, CREA, and Lunch/Extended school programs.

Building maintenance was discussed and updated. Greg, Joe and Mark will complete a few projects such as the tire swing and putting up new signage around the building. Mr. Brendel has said that he will sell land to the school. This land would be used for a proposed multi-purpose building. The next steps will be to get an engineer and architect involved. Katie reported that the web site is doing great.

Mark Springer made a motion to approve the first reading of the following policies and the first and final reading of the following procedures:

- ACEA – Bullying Policy
- DEAG – Weapons Prohibition on School Property-Employees
- DE – Personnel Records
- DIB – Review of Material in Teachers Personnel Files

- BA-BR1 – School Board Ethics Regulations
- BA-BR2 – Board Member Internet and Social Media Use
- FFB-E – Accumulated Absence Letter to Parent

Joe Gartner seconded, and the motion carried with all board members voting yes.

Following a lengthy discussion, Katie Aitchison made a motion to approve that the teachers pay an additional 2 ½ % to TFFR rather than 5% for this year. Roy Kuil seconded, and the motion carried with Aitchison, Greg Kuil, and Roy Kuil voting yes. Joe Gartner and Mark Springer voted no.

Dottie told the board that our tax funds requested in our initial budget for High School tuition will be too high and recommended to the board that they lower the HS Tuition to \$219,800 but increase Miscellaneous Fund to \$55,101 and Special Reserve to \$15,743 and keeping the total tax funds to \$605,507.14. Mark Springer made a motion to approve the budget changes to the County Auditor. Roy Kuil seconded, and the motion carried with all board members voting yes.

Future meeting dates were discussed. The next school board meeting will be Monday, October 14, 2019.

There being no further business to come before the board, Katie Aitchison made a motion to adjourn the meeting at 7:25 pm. Mark Springer seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Greg Kuil  
President