

## **STAFF AND STUDENT USE OF ELECTRONIC DEVICES**

### **STAFF USAGE**

#### **Personal Communication Devices**

A personal communication device is defined as an electronic device used for communication.

#### **Other Electronic Devices**

The use of enhanced features on cellular phones and other electronic devices, including but not limited to audio devices, image-recording devices, devices that allow for an unfiltered connection to the Internet, portable games, and other devices that transmit a signal are prohibited during classroom and on-duty hours. This prohibition does not apply to authorized use of district-owned electronic devices.

Possession and/or use of any electronic device in an area where there is a reasonable expectation of privacy are strictly prohibited.

All employees are prohibited from conducting district business through the use of electronic devices while driving. School bus/vehicle drivers are prohibited from operating a bus/vehicle while using an electronic device. These prohibitions do not apply to the use of cellular phones in the following instances:

1. During an emergency situation
2. To call for assistance related to a mechanical problem or breakdown

In such instances, the driver shall only use a cellular phone if the bus/vehicle is parked.

Staff is encouraged to use any available cellular telephone in the event of an emergency that threatens the safety of students, staff, or other individuals.

Inappropriate use of any electronic devices by staff is subject to disciplinary action up to and including revocation of the privileges granted in this policy, dismissal, and referral to law enforcement officials, as appropriate.

In the event district equipment is broken and it is determined that a fine be levied, it will be based on the present value, the cost of repair, or in some instances, the cost of replacement.

### **STUDENT USAGE**

#### **Personal Communication Devices**

A personal communication device is defined as an electronic device used for communication.

**Other Electronic Devices**

The use of enhanced features on cellular phones and other electronic devices, including but not limited to audio devices, image-recording devices, devices that allow for an unfiltered connection to the Internet, portable games, and other devices that transmit a signal are prohibited during classroom and school hours. This prohibition does not apply to authorized use of district-owned electronic devices.

To prepare students for an increasingly technological society, the district has made an investment in the use of district-owned technology resource for instructional purposes; specific resources may be issued individually to students. Use of these technological resources, which include the district's network systems and use of district equipment, is restricted to approved purposes only.

The punishment will be in accordance with the type of disrespect shown to the specific school property.

**POLICY ADOPTED: 17 March 08**  
**POLICY AMENDED: 11 Aug 09**