

**EMPLOYEE RIGHT-TO-KNOW
HAZARDOUS SUBSTANCES**

Apple Creek School District hereby establishes an employee information plan which is designed to provide hazard evaluation (including a hazardous chemical inventory and identification of chemicals used), appropriate work practices (including supervisory and employee training), protective measures (including labeling controls), and emergency procedures (including spill or emergency response teams and kits where necessary).

The Principal shall develop storage and use procedures that ensure that only those individuals trained in the proper handling of specific hazardous substances have access to them.

The district acknowledges the right of every employee to information regarding any potential health or safety hazard to which they may be exposed within their district employment. Further, when there is an employee question regarding health and safety of a product or procedure, the employee will not be required to work with that product or procedure until appropriate public health and safety information has been provided. The primary source of information shall be the Material Safety Data Sheets provided by the supplier of the chemical substance if such is available.

The training of supervisors and their subordinates will be the responsibility of the Principal, who shall require documentation of such training procedures including the signatures of individuals receiving the training.

It is not the intent of the Board to expand or modify the district's potential liability exposure through the adoption of this policy. The district's voluntary compliance with any statute or regulation to which it is not otherwise subject shall not be construed to create or assume any potential liability under any local, state or federal law or regulation.

Cross Ref:

Policy DAH/FF/IBD Safety

Policy IH Risk Management

Legal Ref: NDCC Ch. 65-14 The Right to Know Act

29 CFR 1910.1200 OSHA Hazard Communication Standard

POLICY ADOPTED: 27 Sep 06

POLICY AMENDED: 11 Aug 09