

**COPYRIGHTED MATERIAL**

The Board recognizes the need for vigilant protection of copyrighted material. However, the Board also recognizes the judicial doctrine of fair use, as outlined in U.S.C. Title 17 (the Copyright Act of 1976 as amended), which limits the exclusive right of copyright owners where the use of copyrighted materials is reasonable and not harmful to the rights of the copyright owner. Section 107 of P.L. 94-553 provides for "the fair use of a copyrighted work."

It is the intent of the Board to enforce and abide by the provisions of current copyright laws as they affect the district and its employees.

The Board does not sanction illegal duplication in any form. Copyright materials, whether they are print or non-print, will not be duplicated unless such reproduction meets "fair use" standards or unless written permission from the copyright holder has been received and, if applicable, royalties paid. This includes works published on the Internet, software, and other digital formats. The administration shall formulate guidelines concerning off-air taping of copyrighted audio and audiovisual works for classroom use.

County Superintendent shall review any proposed usage beyond the guidelines.

The Principal or Librarian will issue related memoranda to the staff; provide posters at locations of copying machines and apparatus; and notify all employees annually of this policy. The detailed regulations governing the use of copyrighted materials will be maintained in the library of each school. Employees who willfully disregard the district's copyright position are in violation of board policy; they do so at their own risk and assume all liability. The legal or insurance protection of the district will not be extended to employees who violate copyright laws.

Cross Ref:	Policy GBFE	Television & Movies In Schools
	Policy IFAAA	Computer Software
Legal Ref:	U.S. Code, Title XVII '107	Limitations on exclusive rights: Fair use
	HR 2281	Digital Millennium Copyright Act
	S505	Copyright Term Extension Act

**POLICY ADOPTED: 17 Dec 07**  
**POLICY AMENDED: 21 Aug 09**