

April 14, 2020

President Greg Kuil called the regular meeting to order at 5:08 pm, which was held via Zoom, and noted that board members Katie Aitchison, Mark Springer, Joe Gartner, Roy Kuil, Greg Kuil, Sonya Miller, and Dottie Longmuir were present.

Mark Springer made a motion to approve the agenda. Roy Kuil seconded, and the motion carried with all board members voting yes.

Joe Gartner made a motion to approve the minutes. Mark Springer seconded, and the motion carried with all board members voting yes.

Erich Kroh entered the meeting at 5:10 pm.

Ms. Miller presented the Principal report as follows:

1. Current enrollment remains at 58 students.
2. Our distance learning plan was approved by the ND DPI on March 30, 2020. After a few trials and errors I can report that Apple Creek School is making the best out of virtual learning. All teachers are using a combination of technology along with textbook and worksheet assignments. At this time we are doing a Friday afternoon pick-up and drop off at the school parking lot. Staff are wearing gloves and masks and parents were asked to stay in their vehicles. I have made contact with many parents via phone calls, emails, texting and social media to answer questions.
3. ND DPI has canceled the Federal Title monitoring for this school year. It has been moved to next year.
4. Cognia (Formerly AdvancEd) has moved our school goal plan 2020-2021 deadline to June 1 instead of May 1. A question I need answered has to do with progress on the multi-purpose building. Is this still a goal of our school? This needs to be shared with all of our stakeholders. When was the multi-purpose building project last discussed at a township meeting?
5. I canceled our Spring Concert that was scheduled for April 21 at Simle. May events are still pending at this time.
6. The April PTO meeting was canceled.
7. We received 2 applications for our current job listing. The interview committee along with myself will be doing interviews throughout this next week.

I will be on medical leave for some time starting April 22. Mrs. Kraft is my sub. My leave will be a minimum of 3 weeks and a maximum of 6 weeks. I will be using my sick leave days. Greg, can you be in charge of the security system from now until the end of May?

Roy Kuil made a motion to approve the financial report and to pay the bills. Mark Springer seconded, and the motion carried with all board members voting yes. Bills are as follows: Deferred Comp \$25; JP Morgan \$1,079.17; Deferred Comp \$25; PERS \$571.97; TFFR \$6,426.16; 16499 Dean \$85.61; 16500 Tri Energy \$211.19; 16501 void; 16502 TransTrash \$125; 16503 BEK \$579.25; 16504 AmeriPride \$984.42; 16505 ND SBA \$50; 16506 AFLAC \$269.36; payroll \$12,509.63; 16507 Erich Kroh \$20.33; 16508 Multi District Spec Ed \$40,373.50; 16509 Capital Electric \$631; 16510 D & E Supply \$180.73; 16511 NDCEL \$105; payroll \$15,219.02.

Dottie presented an open enrollment for a new kindergarten student. Mark Springer made a motion to approve the Charvet Open Enrollment. Joe Gartner seconded, and the motion carried with all board members voting yes.

There was not much to report on Extracurricular, township, CREA, or building & maintenance, and technology.

Katie Aitchison made a motion to approve the second reading of the following policies:

- ACEA – Bullying Policy
- DCAC – Salary Adjustments
- DCAC-E – Salary Deduction Authorization
- DDEA – Jury and Witness Duty

Roy Kuil seconded, and the motion carried with all board members voting yes.

Greg requested that the board consider a one time payment of \$800 which would entitle the policy committee to more than just required policies. Roy Kuil made the motion to approve the purchase. Katie Aitchison seconded, and the motion carried with all board members voting yes.

The building committee will hold a meeting on 4/28/2020.

The completed 3-5 year plan is about ready.

Mark will be bringing a template for a school board handbook.

Meeting dates were discussed. The next regular board meeting will be May 11, 2020.

There being no further business to come before the board, Mark Springer made a motion to adjourn the meeting at 5:40 pm. Roy Kuil seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Greg Kuil  
President