

June 8, 2020

President Greg Kuil opened the regular zoom board meeting at 5 pm and noted that board members Katie Aitchison, Joe Gartner, Roy Kuil, Mark Springer, and Greg Kuil were present. Also attending the meeting were Sonya Miller and Dottie Longmuir.

Roy Kuil made a motion to approve the amended agenda. Mark Springer seconded, and the motion carried with all board members voting yes.

Roy Kuil made a motion to approve the May 11, 2020, minutes. Joe Gartner seconded, and the motion carried with all board members voting yes.

Ms. Miller presented the Principal Report and it is as follows:

1. Enrollment is at 58. At this time, we have 12 registered for kindergarten. We will lose 2 in the fall to Hazelton. One 4th grader and one kindergarten student.
2. Distance learning is going as best as it can be. This Friday, May 15 will be the last pick-up and drop off of schoolwork. Computers will be turned in between now and the last day of school. Teachers will be doing a classroom inventory of their computers the last week of school along with cleaning the computers. May 22 is the final day of school. Report cards will be mailed home then.
3. Cari Kramer who verbally accepted the job we have listed sent an email to me last week declining the position. She has accepted the Superintendent's job in Wing, ND.
4. I have spent several hours going through applicants and making phone calls in the last week. Yes, I am supposed to be on medical leave! Greg, Roy and I have scheduled 3 interviews for this week. A couple of the interviews are for the teaching position only as we may have a couple retired principals interested in doing the admin job part time. One candidate has applied for the combo job.
5. The teachers along with the board reached a settlement during negotiations last week for a one-year agreement.
6. The building committee met once (Sonya, Dottie, Greg, Mark and Jamie-township officer). The next step in this process is to fill out a 21-page application for construction of a building. Adam Tescher from the ND DPI is now taking over this portfolio and he will meet with this committee after the application has been submitted.
7. 5th grade graduation-I would like feedback from the board on different ideas of what we can do for our 5 students.
8. Last week was Teacher Appreciation Week. Our PTO gave the teachers some very nice gifts and I also gave them a mask along with personalized water and coffee mugs.
9. Counseling services for next year-I would like to make a proposal that we increase to 1.5 days. At this time, I am not sure if there are any funds through the Covid-19 crisis that could be used for this. The money that is being allocated now is for Title 1 schools. The board approved this.
10. Mrs. Brown and Ms. Brunskill both took on new jobs at the Student Council Advisor and Code Club Advisor. I would like to see these programs both continue next year and am asking the board to include this in their budget if it will not be a part of Title money this year. Each advisor received \$1,000. The board approved this for the budget.
11. C.R.E.A. needs 15 confirmation letters from parents that want their children enrolled in the after-school program. We are planning on having them manage our after-school program starting in the fall. I will deliver the confirmation letters next week.

12. Dustin from Corporate Clean will be doing the deep cleaning and floors again this year. He will do the exact same method he did last year with the floors. He has tentatively set the dates of June 8-13 to be at Apple Creek.

It should also be noted that an instructional aid has been hired for the 2020-2021 school year. This position will work 4 hours per day. Dottie informed the board that the aid will need to be offered retirement as the position is 4 hours per day and more than 4 months of the year.

Following a brief discussion, Katie Aitchison made a motion to approve payment of \$2,000 to Sonya Miller for extra work performed outside of her contract duties. Roy Kuil seconded, and the motion carried with all board members voting yes.

Dottie presented the business manager report and made note that there was nothing out of the ordinary on the report. Mark Springer made a motion to approve the May financial report and to pay the bills. Joe Gartner seconded, and the motion carried with all board members voting yes. Bills are as follows: Deferred Comp \$25; JP Morgan \$5,660.80; Deferred Comp \$25; PERS \$88.08; TFFR \$1,448.33; TFFR \$3,551.02, PaySimple \$47.50; JP Morgan \$2,022.99; 16577 BPS \$194,697.67; 16558 NDSBA \$20; 16559 Plunkett's \$79.07; 16560 South Central Water \$34; 16561 CREA \$2,675; 16562 Cardmember Service \$88.41; 16563 Mike Heilman \$92.35; 16564 Monty Longmuir \$92.35; Payroll \$11,643.56; 16565 Aflac \$269.36; 16566 BCBS \$2,924.80; 16567 BEK \$579.04; 16568 Software Unlimited \$2,625; 16569 TransTrash \$125; 16570 Capital Electric \$337; 16571 Roughrider Ed Services \$150; 16572 Criminal Records \$41.25; 16573 Cardmember Service \$265.74; 16574 BCBS \$2,924.80; 16575 State Tax \$811; Payroll \$6,648.78; 16576 BCBS \$2,924.80; 16577 Bur County Multidistrict \$85,000; 16578 Fireside \$197.40; 16579 NWEA \$725; 16580 Plunkett's \$79.07; 16581 TransTrash \$125; 16582 South Central Water \$34; 16583 Prairie Public \$224; 16584 BPS \$25,000; Payroll \$5,185.49; Payroll \$5,185.49; Payroll \$5,185.46.

There were brief reports on Extracurricular, and on Maintenance and Technology.

Greg informed the board that the policies on the agenda need to be held to the next meeting to comply with the 30 days between readings requirement.

Greg gave an update on the building committee meetings.

Greg also reported on the 3-5-year plan update.

Mark presented a template for a board member handbook.

Greg reported on teacher negotiations.

Future meeting dates were discussed. The next regular board meeting will be the Annual meeting and will take place at the school on July 13, 2020, at 5 pm.

There being no further business to come before the board, Joe Gartner made a motion to adjourn at 5:34 pm. Mark Springer seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Greg Kuil  
President