

January 11, 2021

President Greg Kuil opened the meeting at 5:32 pm and noted that board members Katie Aitchison, Jonathan Halvorson, Joe Gartner, Roy Kuil, and Greg Kuil were present. Also attending the meeting was Emily Brunskill, Cori Halvorson, and Dottie Longmuir.

Jay Halvorson made a motion to approve the amended agenda. Roy Kuil seconded, and the motion carried with all board members voting yes.

Joe Gartner made a motion to approve the December 14, 2020, minutes. Roy Kuil seconded, and the motion carried with all board members voting yes.

Greg reported on corona virus updates. Mrs. Hilzendeger reminded the board that the policy we adopted regarding Covid leave Policy DDBE, Families First Coronavirus Response Leave Act, expired December 31, 2020. She also stated that we may be receiving more grant money.

Mrs. Hilzendeger gave the Principal's report, which is as follows: COVID- The policy for sick leave allotment for staff impacted by Covid has been allowed to expire at the end of 2020. There is no policy in place moving forward except employee use of sick and personal leave.

Cognia-School improvement surveys have been completed by parents/guardians with 66% of school parents responding. The teachers will finish completing their surveys tomorrow and Grade 3-5 students have taken the Culture and Climate Survey and will be taking the Student Engagement Survey in a couple weeks when DPI opens the site.

The grant monies from the CARES Act have been expended as approved by school board. Teachers were stipend 120.00/day for distant learners and before school planning for COVID and the parameters set within the Restart Plan. Monies were also request for expenses already incurred such as the cameras and online app for distant learning, the aide position hired as part of COVID, custodial and set up duties, substitutes for COVID related absences, etc. There are new federal grant dollars available to school districts for pandemic relief. The State has received the monies, but they have not yet been allocated to the districts.

Apple Creek School was to be audited by the State last school year regarding Title Monies. Due to Covid that audit did not happen; we are being audited this year. Dottie and Cori are working to complete the audit requirements by Feb 1.

Map Testing has been completed for the MOY (middle of Year). Teachers will continue to disseminate data at their staff meetings.

Registration has begun for Grade 5 students attending Simle Middle School.

Dottie presented the bills that have been paid for the past two months.

193		PAYSIMPLE		25.92
194	X	JPMORGAN CHASE		8,488.46
195		ND PERS DEFERRED COMP PLAN		25.00
196		ND PUBLIC EMPLOYEES RETIREMENT		637.83
197		ND TEACHER FUND FOR RETIREMENT		7,210.40
16717	X	BEK COMMUNICATIONS		889.66
16718	X	CAPITAL ELECTRIC COOPERATIVE, INC.		699.00
16719	X	JAYMAR BUSINESS FORMS, INC.		92.99
16720	X	JPMORGAN CHASE		3,331.14
16721	X	EDUTECH EDUCATION TECHNOLOGY		40.00
16722		ND PERS DEFERRED COMP PLAN		50.00
16723		ND PUBLIC EMPLOYEES RETIREMENT		644.01
16724		ND TEACHER FUND FOR RETIREMENT		19,324.84
16725	X	PAYSIMPLE		24.47
16726		JPMORGAN CHASE		3,331.14
16727		JPMORGAN CHASE		8,488.46
16728		PAYSIMPLE		34.95
16729		PAYSIMPLE		59.42
	Automatic Payment	#####	Total without Voids:	39,856.97
16673		LAVONNE'S CHEESE BUTTON FACTORY		3,420.00
16677		BLUE CROSS/BLUE SHIELD		331.00
16678		ESJD - BISMARCK		104.34
16679		LAVONNE'S CHEESE BUTTON FACTORY		64.43
16680		J & R VACUUM		45.96
16681		BEK COMMUNICATIONS		581.05
16682		SOUTH CENTRAL REGIONAL WATER		80.50
16683		CAPITAL ELECTRIC COOPERATIVE, INC.		560.00
16684		DAKOTA FIRE STATION		149.66
16685		TRANSTRASH		155.00
16686		APPLE CREEK TOWNSHIP		854.00
16687		AFLAC		538.72
16690		BEK COMMUNICATIONS		1,155.38
16691		FIRESIDE OFFICE PLUS		37.70
16692		CARDMEMBER SERVICE		25.80
16693		Gabrielle Dilworth		64.64
16694		BLUE CROSS/BLUE SHIELD		3,821.50
16695		FIRESIDE OFFICE PLUS		1,423.70
16696		CAPITAL ELECTRIC COOPERATIVE, INC.		652.00
16697		ESJD - BISMARCK		181.47
16698		CARDMEMBER SERVICE		46.80
16699		DISCOVERY		450.00
16701		TRI-ENERGY COOPERATIVE		158.27
16702		ESJD - BISMARCK		78.05
16703		AMERIPRIDE LINEN AND APPAREL SERVICES		1,389.51
16704		FIRESIDE OFFICE PLUS		459.90
16705		C-RAM		23,175.00
16706		SANDRA BAUMGARTNER		129.29
16707		Gabrielle Dilworth		129.29
16708		LAVONNE'S CHEESE BUTTON FACTORY		2,587.50
16709		ESJD - BISMARCK		49.43
16710		SOUTH CENTRAL REGIONAL WATER		67.75
16712		SANDRA BAUMGARTNER		129.29
16713		Gabrielle Dilworth		193.93

16714		Emily Erickson		129.29
16715		BLUE CROSS/BLUE SHIELD		3,821.50
16716		TRANSTRASH		155.00
16717		BEK COMMUNICATIONS		889.66
16719		CAPITAL ELECTRIC COOPERATIVE, INC.		699.00
16720		JAYMAR BUSINESS FORMS, INC.		92.99
<del>16724</del>	X	<del>JPMORGAN CHASE</del>		<del>3,331.14</del>
16722		EDUTECH EDUCATION TECHNOLOGY		20.00
16723		EDUTECH EDUCATION TECHNOLOGY		20.00
16724		CONNECTING POINT		3,184.00
16725		ESJD - BISMARCK		124.79
16726		AMERIPRIDE LINEN AND APPAREL SERVICES		455.79
16727		D & E SUPPLY		135.56
16728		ESJD - BISMARCK		63.31
16729		C-RAM		99.99
16730		BADLANDS ENVIRONMENTAL CONSULTANTS,		125.00
16731		PLUNKETT'S PEST CONTROL		79.07
16732		PLUNKETT'S PEST CONTROL		79.07
<del>16733</del>	X	<del>LAVONNE'S CHEESE BUTTON FACTORY</del>		<del>0.00</del>
16734		LAVONNE'S CHEESE BUTTON FACTORY		3,480.00
16735		SANDRA BAUMGARTNER		129.29
16736		OFFICE OF STATE TAX COMMISSION		2,026.00
16737		CONNECTING POINT		335.00
16738		SCHEELS		250.00
16739		SOUTH CENTRAL REGIONAL WATER		70.00
16740		ESJD - BISMARCK		131.12
16741		CARDMEMBER SERVICE		199.98
<del>16742</del>	X	<del>AFLAG</del>		<del>538.72</del>
16743		AFLAG		269.36
16744		KAYLA HENES		600.00
<del>16745</del>	X	<del>KAYLA HENES</del>		<del>600.00</del>
16746		JAIME HILDERMAN		250.00
9916716		TRANSTRASH		155.00
Check		#####	Total without Voids:	61,360.63
		Payroll, 11/13/20		17,373.25
		Payroll 11/30/20		15,664.11
		Payroll 12/15/20		15,629.05
		Payroll 12/30/20		52,234.53
Direct Deposit		0.00	Total without Voids:	100,900.94
Grand Total:		##	Total without Voids:	202,118.54

Additionally, the following bills were paid in January: Deferred Comp \$25; JP Morgan \$510.84; IRS \$86.13; Deferred Comp \$25; PERS \$568.86; TFFR \$7210.40; PaySimple \$12.81; 16747 BPS \$285.43; 16748 ND Assoc of School Business Managers \$50; 16749 C-Ram \$126.97; 16750 Amanda Fuller \$17.84; 16751 AraMark \$999.08; 16752 Dacotah Paper \$729.48; 16753 BEK \$886.13; 16754 ESJD \$6.33; 16756 TransTrash \$155; 16757 Cardmember Service \$58.71; 16758 Capital Electric \$743; 16759 Emily Erickson \$642.17; payroll \$15,789.60; 16760 BCBS

\$3,821.50; 16761 TFFR \$224.72; 16762 AFLAC \$269.36; 16763 South Central Water \$57.25; 16764 JW Pepper \$36; 16765 Tri-Energy \$326.65; 16766 ESJD \$27.68; 16768 LaVonne's \$3,251.25; payroll \$16,040.77.

Roy Kuil made a motion to pay the above bills and approve the December Financial reports. Jay Halvorson seconded, and the motion carried with all board members voting yes.

There were no reports on Extracurricular or CREA. Greg and Roy informed the board that the Township is interested in selling the school buildings back to the school district. The Township is requesting a joint Township and Apple Creek School Board meeting. Greg reported that the lunch program is going very well.

Following considerable discussion, Katie Aitchison made a motion to approve the proposed Chromebook procedure with 2 additions. Joe Gartner seconded, and the motion carried with all board members voting yes.

There were no reports on building maintenance or technology/website.

Following a lengthy discussion, Katie Aitchison made a motion to Use the ND Distance Learning program to support Apple Creek distance learning for the spring 2021 semester, with a cost of \$1500 per student. The distance learning plan will be updated to reflect this cost. Spring enrollment will be for the semester, unless payment can be divided into 9 weeks, then it will be a 9-week enrollment. Extenuating circumstances regarding late enrollment or early release from the program can be discussed with the principal, classroom teacher, and family of the student. Roy Kuil seconded, and the motion carried with all board members voting yes.

The next regular school board meeting will be February 9, 2021, at 5:30.

There being no further business to come before the board, Roy Kuil made a motion to adjourn the meeting at 6:53 pm. Joe Gartner seconded, and the motion carried with all board members voting yes.

Respectfully submitted,

Dottie Longmuir  
Business Manager

Greg Kuil  
President