

September 13, 2021

President Roy Kuil opened the meeting at 6:08 pm following the 6:00 p.m. Annual Budget hearing regarding the 2021-22 budget for community members. Present at the hearing were Dusty Hasper and Morlen and Joann Howard. There were no questions or concerns regarding the budget for 2021-22 school year as approved and submitted by the board.

Meeting Minutes to be taken for CREA- due to technical difficulty Cori will take minutes.

Roll Call: Katie Aitchison, Joe Gartner, Jonathan Halvorson, Roy Kuil, and Coty Sicble were present. Also attending the meeting were Principal, Cori Hilzendeger and County Superintendent of Schools, Mike Heilman

Jay Halvorson made a motion to approve the September agenda. Coty Sicble seconded, and the motion carried with all board members voting yes.

The board approved via email on August 27<sup>th</sup> the return of a 5<sup>th</sup> grade student who had moved out of district in mid-August. All members voted yes. The family has not reached out to Cori in the past two weeks so believe he is adjusting at new school. (email vote attached). Joe Gartner made a motion to approve the August 2021 minutes and Jay Halvorson seconded, and the motion carried with all board members voting yes.

**Principal's report:**

Morgan Hauck moved to full time instructional aide (6.5 hours/day) to replace Ms. Kraft although still assisting during lunch. With the shortage of workers and substitute teachers the school continues to evaluate the need for additional instructional staff to provide classroom support and interventions. Based on information gathered the school may seek additional support.

State reports are being submitted as deadlines approach. BCBS insurance was shared with all eligible staff members. Open enrollment Sept 1-Sept 20.

County schools are no longer interested in continuing athletic programs in conjunction with Apple Creek. They have sought other programs such as Bismarck Parks and Rec and travelling teams. Cori will visit with PTO about closing the athletic fund account and moving the monies into the PTO account as Joe Gartner commented the school board does not own the account.

A request was submitted by the Burleigh County Bookmobile for support to continue their school outreach program because a Burleigh County Commissioner has requested, they no longer budget for the program. Information was sent to board members and teachers. Cori has suggested letters of support from school community. Bookmobile stops at our school 2 times a month during school year and throughout the summer.

Shared the 2020-21 NDSA test results and the state reporting for accountability of schools which will be released by the state in October. Next month information will be sent home to parents in Gr 3-5 and SLDS will be linked on the website with parent communication in the

newsletter. Our school strategic plan will need to be revisited and update in 2022. More information to follow.

Cori is now able to attend the CREA meetings and will communicate information as needed. Teachers and staff have been asked if interested in coordinating any clubs/activities before school or after school. No one has approached her yet, but it is early in school year.

Cori suggested that Greg Kuil, former school board president and current school employee, be allowed to continue to monitor the security cameras and motion detectors within the building. Coty and Cori were designated at last board meeting. She asked if there was policy or procedure that designated it be board president or could it be an employee? Greg is willing to continue. Board discussion followed and yes Greg could continue. A stipend will be pursued for the person who monitors the system. No further action taken at meeting.

### **Covid-19 update:**

Cori shared the research that has been gathered for participating in National School Lunch Program. Parents have inquired about the free meals for students during the pandemic. Next step is to contact our vendor and see if she may be interested in being a part of the program. Update to follow.

School board needs to address the following in response to the pandemic: student attendance during a pandemic, online learning, and teacher sick leave or being able to teach from home if positive. Cori shared illnesses within classrooms appear to be on the rise. Report that one grade has a high number of students with symptoms of illness. Discussion followed.

Roy turned meeting over to VP Joe Gartner at 7:09 to attend the township meeting. Conversation continued about reviewing the 2021-22 restart plan and our response during the pandemic. Board agreed to call a special meeting.

### **Business Manager Report**

School office continues to update access to accounts and vendors; changing from Dottie to the school or CREA. The process is quite time consuming and cumbersome. Stopping monthly charges on the credit card from Dakota Community Bank has been difficult and disputes filed. Motion by Jonathan Halvorson to close Dakota Community Bank credit card in Dottie's name; seconded by Coty Sicble, and the motion carried with all board members present voting yes.

Motion by Coty to grant CREA; their designated persons; access to Dakota Community Bank account to complete business on behalf of the school such as monthly ACH payments and reconciling bank statement. Seconded by Jonathon Halvorson, and the motion carried with all board members present voting yes. There is a CD at Bank of North Dakota that matured August 31 it was allowed to roll over for a year until board decides how it would like to handle the three CD's.

Cori presented the July and August financial reports as submitted by CREA. Coty Sicble made a motion to approve the July and August financial reports and to pay the bills. Jonathan Halvorson seconded, and the motion carried with all board members voting yes.

The reports on the Lunch program, the Before School Program, and Policy Development were all brief. Work will begin again on policies. Joe reported school is up to date with the fire code as there was confusion on the outlet that was referenced in the report. Situation rectified.

Roy returned at 8:26 p.m. Roy gave a building committee update and township report. Roy and Mark Springer will be meeting to finalize the school purchase from the township for \$1.00. Township requests that reimbursement on insurance be pro-rated after final.

The special board meeting to address school restart plan and response to Covid-19 will be Monday, September 20, 2021 at 6:00 p.m. The next regular board meeting will be October 12, 2021, at 5:30 pm in the multi-purpose room of the school.

Motion by Coty to adjourn the meeting at 8:34 p.m. Seconded by Coty Sicble; motion carried as all board members voted yes.

Respectfully submitted,

Cori Hilzendeger  
Principal

Roy Kuil  
President