

# **Minutes of Apple Creek School Board of Education**

**October 12, 2021**

## **Regular Board Meeting**

### **Call to Order**

Roy called the meeting to order at 6:01 PM.

Board members Roy Kuil, Jay Halvorson, Katie Aitchison, Joe Gartner, Coty Sible. were present. Principal Cori Hilzendeger was present.

Guests appearing at the board meeting: Terry Woehl and Morgan Vercimak signed in.

### **Approval of Agenda**

Coty Sible made a motion to approve the agenda as presented seconded by Joe Gartner and the motion carried with all in favor.

### **Approval of Regular Meeting minutes**

Joe Gartner made a motion to approve the September 2021 regular meeting minutes as submitted and seconded by Jay Halvorson and the motion carried with all in favor.

### **Approval of Special Meeting minutes**

Joe Gartner made a motion to approve the September 22<sup>nd</sup> special meeting minutes as submitted with the addition of the email correspondence with date requests; seconded by Jay Halvorson and the motion carried with all in favor.

### **Standing Reports**

#### **Principal Report**

Cori reported that the teachers have participated in their first PLC (professional learning community) meeting as part of CREA. Meetings will be held monthly through May with the focus on Math power standards and benchmarks. U of Mary Day of Service project was completed. Tech Integration, contracted through EduTech, had their first session about coding. Partnership will continue but not sure it will be at a reduced cost because of the commitment of professional development hours for teachers. Cori is not comfortable adding more PD to the teacher's this school year. The student teacher in kindergarten has her last day on Friday. School continues implementation of Social Emotional program, Zones of Learning, with assistance of school counselor and teachers assisting with implementation. Information has also been sent home to parents via ENews and school counselor newsletter. Mrs. Hauck, teacher assistant, will be obtaining her sub license to assist in school when needed. All DPI state reports have been submitted as required. School office is working to be sure that PowerSchool access for families and SwiftK12 the school emergency communication system is up to date for family contacts. Burleigh County Special Education Unit representative met with teachers about intervention process and special ed referrals.

### **Business Manager Report**

Financial Reports and bills were submitted to board members Coty Sicble made a motion to approve the financials and pay the bills; seconded by Joe Gartner. All in favor; motion carried.

### **Extra-curricular Report**

Requested that PTO clean up their administration and family membership on their FB page.

Township and School to meet and finalize sale of school back to the school district from the township. Quit deed will then be filed with county.

Paperwork is being completed for the federal school lunch program as our vendor is in agreement to pilot it this school year. Should have approval by mid-October. School office will collaborate with those involved in the school lunch program to be sure we meet compliance and to work through the details of the program and reimbursements. More information will come as we pilot the program this school year.

### **Maintenance and Technology Report**

Board discussed development of an annual cycle of maintenance. Discussion items to be addressed are doors/weather stripping, windows sealed, furnaces checked, batteries in smoke detectors changed, possible quotes for gutter guards and contacting Andy.

Cori reviewed the NDIRF proposal costs of liability coverage that would take effect on October 28<sup>th</sup>. Motion by Coty Sicble and seconded by Katie Aitchison to approve the violent event additional coverage and \$2,000,000.00 liability. All in favor; motion carried.

Website to updated with ReStart Plan revision.

### **Policy Report**

Updates and reviews of policies will begin again at next board meeting. They will be emailed to board prior to meeting.

### **New Building Committee Update**

Jay presented information for reorganizing the building committee and sought guidance from board on next steps. Brief review of steps that have been taken in past years.

### **Adjournment**

With no further business to come before the board, Coty Sicble made a motion to adjourn the meeting, Joe Gartner seconded. The motion carried with all in favor.

Respectfully submitted,

Cori Hilzendeger  
Principal

Roy Kuil  
President