

Minutes of Apple Creek School Board of Education

December 7, 2021

Board Meeting held at Apple Creek School

Call to Order/Roll Call

Roy called the meeting to order at 6:10 PM.

Board members Roy Kuil, Jay Halvorson, Coty Sicble were present. Principal Cori Hilzendeger was also present. Joe Gartner and Katie Aitchison were not present.

Approval of Agenda

Jay Halvorson made a motion to approve agenda. Coty Sicble seconded, and the motion carried with all in favor.

Approval of Minutes

The list of names of policy reviewed will be added as an attachment. Jay Halvorson made a motion to approve correction to minutes. Coty Sicble seconded, and the motion carried with all in favor.

Principal Report

Cori will start providing a Principal Report for review prior to meeting. A bus will be taken for the Christmas Concert taking a bus with \$50/hour charge. Simle would like to do a concert. Families have signed FERPA agreement so names of students will not be listed on program. NWEA has begun. Enrollment update report was given. 2 new students as of January 3, 2022. 82 total students are currently enrolled. Discussion was had around open enrollment, Strategic Plan, and Building Committee. Cori sent Google survey to committee members seeking a date to meet. Smoke detector in fifth grade room is in a closet and needs to be checked on. Cold air return also cannot be found in room.

Free and Reduced Lunch Program – Cori is hoping for grant money to help with renovations. Department of Health inspection was on December 29th. License was paid. Cori is interested in pursuing a breakfast survey to be discussed further at next meeting.

Business Manager Report

Budget and Bills – List of bills examined. Discussion was had regarding rug and rag cleaning expense. Coty Sicble made a motion to approve bills for payment. Jay Halvorson seconded, and the motion carried with all in favor.

Extracurricular Report

Extracurricular/PTO – The money was counted with the fundraiser. The books are continuously being collected. They reached their goal. They will be getting pizza and popcorn party. The highest seller will be announced and update sent home with ENews. Apparel ordered will be coming. Discussion was had regarding two people counting money to protect all parties. PTO has elected a Vice President.

Lunch/Extended School – Discussion had around discounted lunch program. Refunds are going to families before Christmas Break for September and October lunches. Survey from CREA being sent to families of Extended School Program.

Maintenance and Technology Report

Building, Maintenance, and Insurance – A quote requested from Andy to put on gutter shields. He doesn't recommend doing all gutters. Discussion was had around cost for shields versus cleaning cost.

Policy Report

Second Reading will be in January.

3 to 5 Year Plan

Cori seeking for dates to hold hearing for public to participate in a school demographic planning meeting to receive input on needs. Cori will ask for a committee of at least two teachers, two staff, and a PTO member to be involved. Township is liaison to secure conversation with county planner as well as Bismarck and Lincoln. The timeline to finish will be Spring and filed in June. The Strategic Plan and work of building committee will be important for considerations for long term needs of Apple Creek School.

Security Monitoring

Coty Sicble made a motion to create an extra duty contract for monitoring of school security. Jay Halvorson seconded, and the motion carried with all in favor.

Coty Sicble made a motion to enroll Greg into extra duty contract from December 8 through June 30. Jay Halvorson seconded, and the motion carried with all in favor.

Coty Sicble made a motion to pay Greg retroactively for services previously rendered from July through November. Jay Halvorson seconded, and the motion carried with all in favor.

Next Board Meeting

Monday, January 10, 2022, at 6:00 pm.

Adjournment

With no further business to come before the board, Jay Halvorson made a motion to adjourn the meeting at 7:25 pm. Roy Kuil seconded, and the motion carried with all in favor.

Respectfully submitted,

Raven Warren
Business Manager

Roy Kuil
President