**APPLE CREEK SCHOOL DISTRICT**

**SEPTEMBER 13, 2022**

**5:30 PM**

The meeting was called to order by President, Coty Sicble. Coty Sicble, Dan Reis, Randy Strom, Jasmine Schnaible, Katie Schnaible, Troy Miller, Emily Brunskill, and Shirley Ryberg were present as well as patrons of the school district.

**Approval of Agenda** - Motion by Katie Schnaible, seconded by Dan Reis, to approve the agenda. Motion carried.

**Approval of August 9, 2022, Minutes** - Motion by Jasmine Schnaible, seconded by Dan Reis, to approve the minutes with the stated corrections. Motion carried.

**Approval of August 17, 2022, Minutes -** Motion by Randy Strom, seconded by Dan Reis, to approve the minutes. Motion carried.

**Approval of August 30, 2022, Minutes -** Motion by Dan Reis, seconded by Randy Strom, to approve the minutes. Motion carried.

**Annual Compliance Report –** Motion by Dan Reis, seconded by Randy Strom, to accept and approve the Annual Compliance Report. Motion carried.

**Principal –** Coty Sicble introduced the new Principal, Troy Miller, and Troy spoke about his past experience and relayed information about himself.

**Principal Report**

* DPI Fall Reports
* Background Checks
* Lunch for Teachers
* Purchase Limit
* Inclement Weather
* Field Trips
* Cognia Training – Troy and Emily Brunskill will be attending the training in October.
* K-3 Science of Reading Training for new staff.
* School Website – Katie Schnaible will update.

**Background Checks –** a new policy will be developed.

**Staff Lunch –** Motion by Dan Reis, seconded by Katie Schnaible, to allow staff to eat hot lunch at the same price as the students at $3.75. Motion carried.

**Assistant Principal –** Motion by Dan Reis, seconded by Jasmine Schnaible, allowing an additional personal day and two sick days to the Assistant Principal Contract. Motion carried.

**After School –** Motion by Cody Sicble, seconded by Jasmine Schnaible, to allow a $1,000 budget for after school supplies. Motion carried.

**Storage Container –** Motion by Dan Reis, seconded by Jasmine Schnaible, to purchase a storage shed/shipping container. Motion carried.

**Locked Safe –** Motion by Katie Schnaible, seconded by Dan Reis, to purchase a locked safe not to exceed $250 to be placed in a locked file for confidential board information. Motion carried.

**Discussion Items**

* ESSER Funds – Aide Salaries & Benefits
* School communication and dissemination of information – Chain of Command – Teacher then Principal or Assistant Principal.
* PTO – School Dance
* Lunch – 55 Students

**August Bills paid -**

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| **CHECK #** | **DATE** | **CHECK ISSUED TO** | **AMOUNT** |
|  |  |  |  |
| Online | 8/4/2022 | Teachers Retirement (due from the 2021-2022 school year) |  $ 8,296.39  |
| 17192 | 8/4/2022 | Edu Tech (Professional Development) |  $ 20.00  |
| 17193 | 8/4/2022 | S & P Construction |  $ 360.00  |
| 17194 | 8/4/2022 | BEK Communications |  $ 771.05  |
| 17195 | 8/4/2022 | Workers Compensation |  $ 700.49  |
| 17196 | 8/7/2022 | McGraw Hill (Curriculum Materials) |  $ 2,290.08  |
| 17197 | 8/7/2022 | IXL Learning (Curriculum Materials) |  $ 2,585.00  |
| 17198 | 8/9/2022 | Personnel Concepts (Mandatory Posters) |  $ 197.20  |
| 17199 | 8/9/2022 | Software Unlimited |  $ 4,850.00  |
| 17200 | 8/9/2022 | Capital Electric |  $ 343.00  |
| 17201 | 8/9/2022 | Menards |  $ 145.53  |
| 17202 | 8/12/2022 | Jasmine Schnaible (Tape Recorder) |  $ 110.00  |
| 17203 | 8/12/2022 | ND Attorney General (Background Checks) |  $ 82.50  |
| 17204 | 8/12/2022 | Amanda Fuller (Aflac Reimbursement) |  $ 169.32  |
| Online | 8/15/2022 | ND PERS (Deferred Comp.) |  $ 25.00  |
| Online | 8/15/2022 | Kathy Brown (Salary) |  $ 2,734.44  |
| Online | 8/15/2022 | Emily Brunskill (Salary) |  $ 2,232.92  |
| Online | 8/15/2022 | Amanda Fuller (Salary) |  $ 2,475.11  |
| Online | 8/15/2022 | Julie Hathaway (Salary) |  $ 434.95  |
| Online | 8/15/2022 | Cori Hilzendeger (Salary) |  $ 2,579.72  |
| Online | 8/15/2022 | Hannah Krebs (Salary) |  $ 1,269.04  |
| Online | 8/15/2022 | Erich Kroh (Salary) |  $ 216.97  |
| Online | 8/15/2022 | Greg Kuil (Salary) |  $ 338.01  |
| Online | 8/15/2022 | Corrine Mees (Salary) |  $ 338.28  |
| Online | 8/15/2022 | Shirley Ryberg (Salary) |  $ 1,171.84  |
| Online | 8/15/2022 | Missy Turcotte (Salary) |  $ 1,466.79  |
| Online | 8/15/2022 | Dan Reis (Salary) |  $ 184.70  |
| Online | 8/15/2022 | Randy Strom (Salary) |  $ 184.70  |
| Online | 8/15/2022 | Katie Schnaible (Salary) |  $ 369.40  |
| Online | 8/15/2022 | Payroll Taxes |  $ 4,698.83  |
| Online | 8/16/2022 | J P Morgan (Supplies, $279.62; Curriculum, $153.90) |  $ 455.52  |
| 17205 |  | VOID |  |
| 17206 | 8/25/2022 | Blue Cross |  $ 3,268.00  |
| 17207 | 8/25/2022 | Kuntz & Sons |  $ 911.55  |
| 17208 | 8/25/2022 | South Central Water District |  $ 34.00  |
| 17209 | 8/25/2022 | Fireside Office Solutions (Maintenance Agreements) |  $ 3,301.79  |
| 17210 | 8/25/2022 | Aramark (Plant Supplies) |  $ 602.66  |
| Online | 8/31/2022 | Emily Brunskill (Salary) |  $ 3,904.04  |
| Online | 8/31/2022 | Julie Hathaway (Salary) |  $ 458.37  |
| Online | 8/31/2022 | Jodi Schwab (Salary) |  $ 2,048.81  |
| Online | 8/31/2022 | Amy Ibach (Salary) |  $ 1,455.77  |
| Online | 8/31/2022 | Nicole Gustafson (Salary) |  $ 1,295.75  |
| Online | 8/31/2022 | Callie Gullickson (Salary) |  $ 1,238.08  |
| Online | 8/31/2022 | Hannah Krebs (Salary) |  $ 1,296.14  |
| Online | 8/31/2022 | Erich Kroh (Salary) |  $ 509.95  |
| Online | 8/31/2022 | Greg Kuil (Salary) |  $ 406.08  |
| Online | 8/31/2022 | Corrine Mees (Salary) |  $ 700.05  |
| Online | 8/31/2022 | Shirley Ryberg (Salary) |  $ 822.50  |
| Online | 8/31/2022 | Dan Reis (Salary) |  $ 184.70  |
| Online | 8/31/2022 | Randy Strom (Salary) |  $ 184.70  |
| Online | 8/31/2022 | Katie Schnaible (Salary) |  $ 184.70  |
| Online | 8/31/2022 | Teachers Retirement |  $ 6,101.50  |
| Online | 8/31/2022 | Payroll Taxes |  $ 5,351.46  |
| Online | 8/31/2022 | ND PERS (Deferred Comp.) |  $ 25.00  |
| Online | 8/31/2022 | ND PERS |  $ 202.81  |
|  |  |  |  |
| **TOTAL** |  |  |  **$ 76,585.19**  |
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| **REVENUES** |  |  |  |
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| DPI (Foundation Aid) |  |  $ 171,815.93  |
| Auditor (Property Tax Levy) |  $ 7,302.95  |
| Auditor (High School Levy) |  $ 4,331.90  |
| Auditor (Miscellaneous Levy) |  $ 1,457.80  |
| Auditor (Special Reserve Levy) |  $ 343.18  |
| Checking Interest |  |  $ 118.68  |
| DPI (Title V) |  |  $ 10,400.00  |
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| **TOTAL** |  |  |  **$ 195,770.44**  |

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| **Adjourn -**  Motion by Dan Reis, seconded by Jasmine Schnaible, to adjourn the meeting. Motion carried. |  |  |  |
| The next regular meeting will be held on October 11, 2022, at 5:30 pm. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_President Business Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date |  |  |  |
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